



FLETC Headquarters Building
Glynco, Georgia

Federal Law Enforcement Training Center
**Catalog of
Training Programs**
2005 - 2006



Homeland
Security

PREFACE

The primary mission of the Federal Law Enforcement Training Center (FLETC) is to provide the highest quality, state-of-the-art law enforcement training to meet the needs of its Partner Organizations. The FLETC also provides high quality advanced and specialized training to state, local, tribal, campus, and international law enforcement agencies, on a space available basis. The staff is proud of its creation and fostering of a world-class partnership with over 80 different Federal law enforcement agencies to produce basic and advanced law enforcement training.

This Catalog of Training Programs provides specific information concerning the many basic and advanced training programs available at the FLETC. A separate Schedule of Training Programs, which contains cost information, is published quarterly as a supplement. I hope this Catalog will be used to identify programs that will enhance individual law enforcement careers and serve to further the professionalism of law enforcement in the Federal Government. The contacts identified throughout the Catalog will be pleased to discuss the training program curricula and assist with any questions regarding FLETC and agency enrollment policies and procedures.

Many of our Partner Organizations also conduct specific, advanced programs for their own employees. For that purpose, more than 20 Partner Organizations have permanent training offices at Glynco, Georgia; Artesia, New Mexico; and Cheltenham, Maryland. Collectively, these organizations conduct almost 300 unique programs. The large number of these programs precludes publishing all of them in this Catalog; however, for information concerning this training, I refer you to the list of Partner Organizations and telephone numbers listed at the beginning of the Catalog.

This Catalog is available only on CD or via our web site, www.fletc.gov. We are happy to provide you with CDs of this catalog for use and distribution throughout the law enforcement community.

The staff of the FLETC strives to meet the needs of its Partner Organizations and constantly seeks ways to improve the quality of communications with its client agencies. This Catalog should be used to assist training officials in obtaining current information about the FLETC and its programs. It is updated and published on a continuing basis. If you have any suggestions for improvements to the Catalog, please write the Training Management and Coordination Division at:

Program Manager
Federal Law Enforcement Training Center
Training Management and Coordination Division
Townhouse 382
Glynco, GA 31524

If you have any questions concerning a specific program, please call the appropriate Program Manager listed under the Division offering the training program.

Thank you for your interest and support of the FLETC.



Connie L. Patrick
Director
March 2005

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ALPHABETICAL LISTING of DIVISION/ACADEMY ACRONYMS

ATR Artesia Training Division	IPA Indian Police Academy
BSD Behavioral Science Division	LELI Law Enforcement Leadership Institute
DMD Driver Marine Division	LGD Legal Division
CFI Computer and Financial Investigations Division	OAO Office of Artesia Operations
CTD Counterterrorism Division	OIT Office of International Training
EOD Enforcement Operations Division	OSL Office of State & Local
FAD Firearms Division	PTD Physical Techniques Division
FIT Forensics and Investigative Technologies Division	TMC Training Management and Coordination Division

ALPHABETICAL LISTING of COURSE ACRONYMS

Acronym	Course	Division/Academy
ADITP	Advanced Driver Instructor Training Program	DMD
ALEPTP	Advanced Law Enforcement Photography Training Program	FIT
APPSTP	Abbreviated Probation and Pretrial Services Training Program	TMC
ARPTP	Archeological Resources Protection Training Program	FIT
ATITP	Arrest Techniques Instructor Training Program	PTD
BCOTP	Basic Corrections Officer Training Program	IPA
BJCOTP	Basic Juvenile Corrections Officer Training Program	IPA
BLESTP	Basic Law Enforcement Supervisors Training Program	FMI
BOP-B	Bureau of Prisons Basic Training Program	TMC
BOT	Bureau of Prisons Bus Operations Training.....	TMC
BPOTP	Basic Police Officer Training Program I.....	IPA
BTOTP	Basic Telecommunications Officer Training Program	IPA
CCITP	Cyber Counterterrorism Investigations Training Program.....	CFI
CESP	Covert Electronic Surveillance Program.....	FIT
CETP	Covert Electronic Tracking Program	FIT
CIAETP	Criminal Investigations in an Automated Environment Training Program	CFI
CIPTP	Critical Infrastructure Protection Training Program	CTD
CIRTP	Critical Incident Response Training Program	CTD
CITP	Criminal Investigator Training Program	TMC
CLETP	Continuing Legal Education Training Program	LGD
CMTP	Crisis Management Training Program	CTD
CNITP	Computer Network Investigations Training Program	CFI
COPTP	Case Organization Training Program	CFI
DITP	Driver Instructor Training Program	DMD
DLITP	Distance Learning Instructor Training Program	BSD
DTITP	Defensive Tactics Instructor Training Program	PTD
FFITP	Fraud and Financial Investigations Training Program	CFI
FFTTP	Financial Forensics Techniques Training Program	CFI
FIMWTP	Firearms Instructor Multiple Weapons Firearms Training Program	FAD
FIRTP	Firearms Instructor Refresher Training Program	FAD
FITP	Firearms Instructor Training Program	FAD

Acronym	Course	Division/Academy
HCFITP	Health Care Fraud Investigations Training Program	CFI
IATP	Intelligence Analyst Training Program	CFI
IPCP IP	Camera Program	FIT
IBMLTP	International Banking and Money Laundering Training Program	CFI
IBMLTP-I	International Banking and Money Laundering Training Program Int'l	CFI
ICE_D	Immigration and Customs Enforcement Detention and Removal Operations Integrated	TMC
ICITP	Introduction to Criminal Investigations Training Program	EOD
ITNTA	Instructor Techniques for Non-Lethal Training Ammunition	FAD
IWITP	Intermediate Weapons Instructor Training Program	PTD
LEAITP	Law Enforcement Adjunct Instructor Training Program	TMC
LEAINTP	Law Enforcement Advanced Interviewing Training Program	BSD
LECTITP	Law Enforcement Control Tactics Instructor Training Program	PTD
LEHISTP	Law Enforcement In-Service Training Program	TMC
LEITP	Law Enforcement Instructor Training Program	TMC
LEMTP	Law Enforcement Manager Training Program	LELI
LEM RTP	Law Enforcement Media Relations Training Program	CTD
LERTP	Law Enforcement Rifle Training Program	FAD
LESLTP	Law Enforcement Supervisors' Leadership Training Program.....	LELI
LTATP	Land Transportation Antiterrorism Training Program	CTD
LTUHBTP	Leadership Through Understanding Human Behavior Training Program	LELI
MBPTP	Mixed Basic Police Training Program	TMC
MLAFTP	Money Laundering and Asset Forfeiture Training Program	CFI
MLETP	Marine Law Enforcement Training Program	DMD
MTOTP	Marine Tactical Operations Training Program.....	DMD
MTOP	Managing a Technical Operations Program.....	FIT
NPRI	National Park Ranger Integrated Training Program	TMC
NRPT	National Resources Police Training Program	TMC
OSSTP	Officer Safety and Survival Training Program	OAo
PBTP	Police Bicycle Training Program	DMD
PPIMS	Police Pursuit Issues for Managers and Supervisors Seminar	DMD
PEETP	Practical Exercise Evaluators Training Program	TMC
PFCTP	Physical Fitness Coordinator Training Program	PTD
PROP	Precision Rifle Observer Program	FAD
PSTP	Physical Security Training Program	CTD
RSITP	Reactive Shooting Instructor Training Program	FAD
RUVp	Remote Unattended Video Program	FIT
SCERS	Seized Computer and Evidence Recovery Specialist	CFI
SCETP	Small Craft Enforcement Training Program	DMD
SLII	Situational Leadership II	LELI
SSATP	Seaport Security/Antiterrorism Training Program	CTD
SSTP	Survival Shooting Training Program	FAD
TFATP	Tactics for Flying Armed Training Program.....	EOD
TSA-BTP	Transportation Security Administration Basic Training Program	TMC
TSHOHEP	The Seven Habits of Highly Effective People	LELI
UFITP	Use of Force Instructor Training Program.....	EOD
USBPI	United States Border Patrol Integrated	TMC

Acronym	Course	Division/Academy
USCGBBOC	United States Coast Guard Basic Boarding Officer Course.....	TMC
USCGBTM	Maritime Law Enforcement Boarding Team Member Course	TMC
USCGMPOC	Marine Patrol Officers Course	TMC
USMSI	United States Marshals Service Integrated	TMC
USPPI	United States Park Police Integrated	TMC
VACTP	Vehicle Ambush Countermeasures Training Program	DMD
VAITP	Vehicle Accident Investigation Training Program	DMD
WCCTP	White Collar Crime Training Program	CFI
WFOCD	Wildland Fire Origin and Cause Determination	FIT
WMDTP	Weapons of Mass Destruction Training Program	CTD

GENERAL OVERVIEW

In 2005, the Federal Law Enforcement Training Center (FLETC) celebrated 35 years of progressive, cutting edge training. Our commitment to excellence in training also fulfills our Congressional mandate to provide a consolidated training facility for the benefit of all Federal law enforcement agencies. The FLETC employs a cadre of professional staff and instructors who conduct quality and cost efficient training in modern physical facilities with state-of-the-art techniques and equipment.

Mission

The FLETC, a bureau of the Department of Homeland Security, is the nation's lead organization for interagency training of Federal law enforcement personnel. Basic and advanced training is provided at the FLETC for personnel from over 81 Partner Organizations. Over 40,000 students train at the various FLETC sites annually from all 50 states and U.S. Territories.

A component of the FLETC, the National Center for the State and Local Law Enforcement Training, (OSL) also offers advanced and specialized programs in selected subject areas for employees of State and local law enforcement agencies. These programs are designed to develop specialized law enforcement knowledge and skills and encourage networking among Federal, State and local agencies. Participants benefit from the Federal expertise and training resources of the FLETC, and from guest instructors from Federal, State, local and private organizations. The OSL also conducts or coordinates training and provides technical assistance for international law enforcement personnel in areas such as antiterrorism, money laundering, and financial crime investigation.

Location

The FLETC's primary campus is located on the southeastern coast of Georgia near Brunswick at Glynco. Equidistant between Savannah, Georgia, and Jacksonville, Florida, it occupies 1500 acres of land and over 100 buildings devoted to training. The FLETC operates a campus at Artesia, New Mexico near Roswell where basic, advanced and specialized programs are conducted. The Bureau of Indian Affairs Indian Police Academy is located at the Artesia campus. A third FLETC training facility is located 15 miles southeast of Washington, D.C. in Cheltenham, Maryland, where the FLETC provides firearms and driver requalification and other advanced training to over 18,000 Federal law enforcement officers from 65 metropolitan Washington, D.C. area Federal law enforcement agencies, as well as provide facilities for the US Capitol Police Academy. The FLETC also provides training and support to the US Border Patrol training in Artesia, New Mexico.

Glynco, Artesia and Charleston are residential training centers, providing meals, housing, and recreational activities on a seven-day-a-week basis. The Cheltenham facility is a non-residential training center that primarily serves the metropolitan Washington, D.C. area law enforcement community, however local hotels and restaurants provide housing and meals for imported training courses. The FLETC maintains a liaison office in Washington, D.C. Below are addresses and telephone numbers for the Glynco, Artesia, Cheltenham and Washington, D.C. locations.

Deputy Assistant Director
Office of Training Management
Federal Law Enforcement Training Center
1131 Chapel Crossing Rd
Townhouse 381B
Glynco, GA 31524
Switchboard: 912-267-2100

Deputy Assistant Director
Office of Artesia Operations
1300 West Richey Avenue
Artesia, NM 88210
Telephone: 505-748-8000

Site Director
Deputy Assistant Director
Office of Cheltenham Operations
9000 Commo Road
Cheltenham, MD 20623-5000
Telephone: 301-868-5830

Senior Associate Director
FLETC
555 11th Street N.W.
Suite 400
Washington, D.C. 20004
Telephone: 202-927-8940

Partner Organizations

As stated previously, the Center serves over 81 Federal Partner Organizations. This designation means the head of the agency has signed a Memorandum of Understanding setting forth an agreement between the FLETC and the agency. Partner Organization status, granted by the FLETC's Board of Directors, offers several benefits, including top priority in training and a lower cost for the training than for non-Partner Organizations trained on a space-available basis.

Many Partner Organizations maintain training offices at the FLETC. Following the General Overview section of this catalog are lists of the FLETC Partner Organizations and those Partner Organizations with offices at FLETC.

Application Procedures and Program Schedules

All students are sent to the FLETC by their employing agencies. Individuals who are interested in attending one of the programs described in this catalog should talk to their agency training officers or the contact person noted in the program description.

Actual enrollment is accomplished by the agency training officer who will contact the FLETC at the following address and telephone number:

FLETC Admissions Coordinator
Training Management and Coordination Division
1131 Chapel Crossing Rd
Townhouse 385
Glynco, GA 31524
Telephone: 912-267-2421 or 2269

Program Costs

The fee for a student attending a program is paid by that employee's agency. Because costs vary yearly, the fees are not published in this catalog. However, the latest information is available in the Schedule of Training and on the website at www.fletc.gov.

FLETC Partner Organizations

3 Branches of Government
31 Member Departments and Independent Agencies
81 Partner Organizations

Agency for International Development
Office of the Inspector General

Department of Agriculture
U.S. Forest Service
Office of the Inspector General

Central Intelligence Agency
Office of the Inspector General
Office of Security

Department of Commerce
Bureau of Industry and Security
National Marine Fisheries Service
National Institute of Standards and Technology
Office of the Inspector General
Office of Security

Department of Defense
Air Force Office of Special Investigations
Defense Criminal Investigative Service
Defense Logistics Agency
National Security Agency
Naval Criminal Investigative Service
Office of the Inspector General
Pentagon Force Protection Agency

Department of Education
Office of the Inspector General

Department of Energy
Office of the Inspector General
Environmental Protection Agency
Criminal Investigations Division
Office of the Inspector General

Federal Deposit Insurance Corporation
Office of the Inspector General

General Services Administration
Office of the Inspector General

Department of Health and Human Services
Food and Drug Administration

National Institutes of Health
Office of the Inspector General

Department of Homeland Security
U.S. Border Patrol
Citizenship and Immigration Services
U.S. Coast Guard
Customs and Border Protection
Federal Air Marshals
Federal Emergency Management Agency Office of the Inspector General
Federal Emergency Management Agency Office of Safety and Security
Federal Protective Service
Immigration and Customs Enforcement
Office of the Inspector General
U.S. Secret Service
Transportation Security Administration

Department of Housing and Urban Development
Office of the Inspector General

Department of the Interior
Bureau of Indian Affairs
Bureau of Land Management
Bureau of Reclamation
Fish and Wildlife Service
National Park Service
Office of the Inspector General
Office of Surface Mining Reclamation and Enforcement
U.S. Park Police

Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives
Federal Bureau of Prisons
U.S. Marshals Service
Office of the Inspector General

Department of Labor
Office of the Inspector General

National Aeronautics and Space Administration
Office of the Inspector General

National Railroad Passenger Corporation
Amtrak Police

Nuclear Regulatory Commission
Office of the Inspector General

Office of Personnel Management
Office of the Inspector General

U.S. Postal Service
Office of the Inspector General
U.S. Postal Inspection Service-Postal Police

Railroad Retirement Board
Office of the Inspector General

Small Business Administration
Office of the Inspector General

Smithsonian Institution
National Zoological Park Police
Office of Protection Services

Social Security Administration
Office of the Inspector General

Department of State
Diplomatic Security Service
Office of the Inspector General

Tennessee Valley Authority
Office of the Inspector General
TVA Police

Department of Transportation
Office of the Inspector General

Department of the Treasury
Bureau of Engraving and Printing
Financial Crimes Enforcement Network
Internal Revenue Service Criminal Investigations Division
Office of the Inspector General
Treasury Inspector General for Tax Administration
U.S. Mint
U.S. Congress
U.S. Capitol Police
Library of Congress Police
Office of the Inspector General
Office of Security

U.S. Courts
Office of Probation and Pretrial Services
Supreme Court Police

Department of Veterans Affairs
Office of the Inspector General

Federal Organizations with Offices at the FLETC

FLETC, Glynco

Phone

Address mail to: title, agency, and building number.

FLETC

1131 Chapel Crossing Road

Glynco, GA 31524

Telephone: 912-267- plus 4-digit number listed below (unless otherwise listed)

DEPARTMENT OF AGRICULTURE

Animal Plant Health Inspection Service (APHIS), Representative, Building 70 554-4905

U. S. Forest Service, Assistant Director, TH. 378A..... 2471

DEPARTMENT OF COMMERCE

National Marine Fisheries Service, Representative, Townhouse 402C 280-5416

DEPARTMENT OF DEFENSE

Defense Criminal Investigative Service/DoD Inspector General

Training Program Manager, Bldg. 69 2273

Naval Criminal Investigative Service, Deputy Assistant Director, TH .4 2975

U. S. Air Force Office of Special Investigations Academy, Commander, TH 395 280-3388

DEPARTMENT OF HOMELAND SECURITY

Border Patrol Academy, Chief, Patrol Agent, Bldg. 64 2980

Bureau of Customs and Border Protection Academy, Director, TH 386F 554-4902

Federal Protective Service, Agency Representative, TH 377 2143

Transportation Security Administration, Director, Bldg. 680 4724

U.S. Immigration and Customs Enforcement Academy, Director, Bldg 68 554-4915

U.S. Secret Service, Assistant Special Agent in Charge, TH 386B 2127

DEPARTMENT OF THE INTERIOR

Fish and Wildlife Service, Special Agent in Charge, Bldg. 63 2370

National Park Service, Agency Representative, Bldg. 64..... 2246

U.S. Park Police, Commander/Agency Representative, 314 Command Circle..... 2489

DEPARTMENT OF JUSTICE

Alcohol, Tobacco, Firearms and Explosives Academy, Chief, Trlr. 761 2828

Associate Assistant Attorney General, Bldg. 70 2917

Bureau of Prisons, Director of Staff Training, Bldg. 21 2743

U.S. Marshals Service, Director, Bldg. 20 2731

DEPARTMENT OF STATE

Russel Polson, Agency Representative, Diplomatic Security Service,

US Department of State, Bldg. 69 2864

DEPARTMENT OF THE TREASURY

Internal Revenue Service, National Criminal Investigation Training Academy,

Director, Bldg. 69..... 2123

U. S. Mint Police, Agency Representative, Bldg. 69..... 554-4836

FLETC, Glynco	Phone
ENVIRONMENTAL PROTECTION AGENCY	
Special Agent in Charge, 318 Command Circle	2726

INSPECTOR GENERAL ACADEMY	
Director, TH 384	3759

TENNESSEE VALLEY AUTHORITY	
Captain Doug Norman - 865-632-3444, TH 378A	2471

U.S. CAPITOL POLICE	
Agency Representative, Bldg. 64.....	2464

FLETC, Artesia
Address mail to title and agency:

FLETC Artesia Center
1300 West Richey Avenue
Artesia, NM 88210
Telephone: 505-748- plus the 4-digit number below

DEPARTMENT OF HOMELAND SECURITY	
Border Patrol Academy, Chief Deputy	8032

DEPARTMENT OF THE INTERIOR	
Bureau Of Indian Affairs, Director, Indian Police Academy	8151
U. S. Park Police, Representative	8060

DEPARTMENT OF JUSTICE	
Bureau of Prisons, Coordinator.....	8014

FLETC. Charleston
Address to: title, agency, and building:

FLETC Charleston Facility
2000 Bainbridge Avenue
Charleston, SC 29405-2607
Telephone: (843) 743-2858

FLETC, Cheltenham	Phone
Address to: title, agency, and building:	

FLETC Cheltenham Operations
9000 Commo Road
Cheltenham, MD 20623-5000
Telephone: (301) 868-5830

FLETC, Cheltenham	Phone
DEPARTMENT OF ENERGY	
Office of Special Operations	877-8533
Building 3, Room 202	
DEPARTMENT OF THE INTERIOR	
U.S. Park Police, Representative	877-8510
Building 32, Room 100	
Metropolitan Police Department of Washington, D.C.	877-6520
Building 3, Room 202	
U.S. Capitol Police.....	877-8200
Building 31	

TRAINING PROGRAM DESCRIPTIONS (BASIC AND ADVANCED BY TRAINING DIVISION)

The following sections are devoted to descriptions of the various programs offered by the FLETC divisions. Available upon request are syllabi containing detailed information, including descriptions of the individual courses in a program, a sample schedule of the typical program, and additional pertinent information. Training officers may request a syllabus by calling or writing the appropriate contact person listed at the beginning of each section.

PLEASE NOTE: ALL PROGRAMS MARKED WITH AN ASTERISK (*) CAN BE TAUGHT BY FLETC STAFF AT OTHER LOCATIONS.

PROGRAMS MARKED WITH TWO ASTERISKS (**) ARE UNDER DEVELOPMENT.

IF YOU HAVE QUESTIONS ABOUT ANY OF THE PROGRAMS LISTED IN THIS CATALOG, PLEASE CALL OR WRITE THE APPROPRIATE PROGRAM MANAGER.

BEHAVIORAL SCIENCE DIVISION



BEHAVIORAL SCIENCE DIVISION

The Behavioral Science Division (BSD) is committed to the development of successful communication skills. Both an understanding of human behaviors and the ability to communicate successfully are vital to law enforcement officers; whether eliciting information from witnesses, obtaining confessions from suspects, assisting victims, or crisis management.

A major focus of the training provided by the BSD is interviewing skills and techniques. Classroom lecture and exercises are augmented with realistic interviewing scenarios employing professional role players. The scenarios are designed to provide an assessment of students' knowledge and skills. These scenarios are videotaped, allowing students to review their performance.

Other courses taught by BSD in the Center Basic training programs include: Cross Cultural Communications, Conflict Management, Critical Incident Stress, Ethical Behavior and Core Values, Authority, Sexual Harassment, Managing Abnormal Behavior, Stress Management, and Victim Witness Awareness.

BSD advanced training programs include the Distance Learning Instructor Training Program and Law Enforcement Advanced Interviewing Training Program.

For further information, please contact:

Division Chief
Behavioral Science Division
Townhouse 397
Federal Law Enforcement Training Center
Glynco, GA 31524
Telephone: 912-267-2605
FAX: 912-267-2701

For enrollment information, contact your agency training officer or the FLETC on-site representative through the appropriate chain of command.

Program Title: DISTANCE LEARNING INSTRUCTOR TRAINING PROGRAM (DLITP)

Program Description: The DLITP is designed to prepare the experienced classroom instructor for transition to the distance learning environment. The program addresses various types of methodologies that can be used to enhance instructional presentation skills that are suitable for distance learning presentations. The program includes instruction on scripting, graphics, TV presentation skills, and familiarize the participant with the equipment available at the FLETC Distance Learning Studio.

Courses include:

- ☐ Copyright for Television
- ☐ Fifteen Minute Presentations
- ☐ Five Minute Presentations
- ☐ Graphics for Television
- ☐ Lesson Plans for Distance Learning
- ☐ Platform Skills for Distance Learning
- ☐ Scripting for Television & Panel Discussions
- ☐ Three Minute Presentations

Length of Training: 3.5 class days

Prerequisites for Attendance: Enrollment is limited to experienced law enforcement personnel who either provide training or anticipate providing training via the distance learning environment.

Program Title: LAW ENFORCEMENT ADVANCED INTERVIEWING TRAINING PROGRAM (LEAINTP)

Program Description: The Law Enforcement Advanced Interviewing Training Program gives the investigator the tactical advantage to correctly assess the information provided by witness in their investigation while maintain the highest degree of professionalism. The challenge of correctly detecting deception is an ability that no competent investigator can do without. Investigators must have the ability to instantly evaluate the credibility and reliability of their witnesses. This training will give the true professionals the help they need to make these critical and time sensitive decisions.

Throughout the LEAINTP, participants take part in lecture, laboratory, and practical exercise sessions. In a series of participatory exercises, the participants also evaluate their own potential strengths and weaknesses. Using the Behavioral Science Laboratory facility, participants interview role players acting as victims, witnesses, and suspects. These interviews are videotaped to provide the participants an opportunity to critique their own performances and to observe other experienced interviewers.

Courses include:

- ☐ Current Issues in Law Enforcement
- ☐ Rapport & Baseline Establishment
- ☐ Detecting Deception
- ☐ Obtaining a Truthful Statement from a Suspect
- ☐ Three Laboratory Exercises
- ☐ Practical Exercise

Length of Training: 4.5 class days

Prerequisites for Attendance: Because of the advanced nature of this program, participant selection will be based upon the experience level of the applicant. To be selected, applicants must be full-time law enforcement personnel and have a minimum of three years experience in criminal investigations or law enforcement-related fields.

COMPUTER AND FINANCIAL INVESTIGATIONS DIVISION



COMPUTER AND FINANCIAL INVESTIGATIONS DIVISION

The staff of the FLETC Computer and Financial Investigations Division (CFI) has the responsibility for designing, developing, coordinating, and administering training programs devoted to the prevention, detection, investigation, and prosecution of complex financial and computer-related frauds. These programs are for personnel of the various organizational components within the Federal, State, Local and International law enforcement communities.

The objective of the CFI training initiative is to arm the student with specialty skills and techniques necessary to develop solid prosecutable cases in a range of crimes. Included are crimes involving government contracts, procurement fraud, illegal tax shelters, complex financial transactions supporting terrorism and criminal conspiracies, asset removal/seizures, money laundering activities involving drug smuggling organizations and other illegal enterprises, insurance frauds, electronic funds transfer fraud, and employee embezzlement. Also addressed in several training programs are investigative techniques necessary to investigate and prosecute technical crimes involving computers and computer networks, telecommunications systems, and the emerging world of the Internet.

Although criminal investigators are the primary benefactors of these advanced training programs, others who will benefit from CFI training include those assigned to major case investigations units such as: analysts, inspectors, auditors, and technical specialists assigned to support law enforcement functions in the financial and computer fraud areas.

For further information, please contact:

Division Chief
Computer and Financial Investigations Division
Federal Law Enforcement Training Center
1131 Chapel Crossing Road
Building 210, Room A-17
Glynco, GA 31524
Telephone: 912-267-2314
FAX: 912-267-2500

For enrollment information, contact your agency training officer or the FLETC on-site representative through the appropriate chain of command. Applicants from non-Federal agencies may contact the FLETC through:

Assistant Director
National Center for State and Local Training
Federal Law Enforcement Training Center
1131 Chapel Crossing Road
Townhouse 393
Glynco, GA 31524
Telephone: 912-267-3145

Program Title: CASE ORGANIZATION AND PRESENTATION TRAINING PROGRAM (COPTP)

Program Description: This program is designed for investigators in the local, state, and federal arena, who manage complex or voluminous cases. In today's environment where the challenge is not in obtaining information, but in organizing and managing it, investigators need to digitize their evidence in a clear, organized multimedia presentation. This program teaches skills in organizing the relevant investigative leads, subpoenas, witness and attachment lists, as well as search warrant results. To address the issues for handling masses of documents used in cases, this training program integrates all aspects of organizational software, charting and analysis software, and presentation (multimedia) software to give students the ability to formulate a winning case strategy and courtroom presentation. This program involves using basic software available to any investigator as well as training in state-of-the-art technology given to the students. The course culminates in the multi-faceted presentation of a case that has been created using the tools taught. This class is appropriate to any investigator with basic computer skills who investigates issues in the criminal, civil or administrative realm.

Program of Instruction

- ☐ Major Case Management
- ☐ Prosecutors' Perspective
- ☐ Case Organization and Excel Spreadsheets
- ☐ Database Inventories
- ☐ Emerging Software
- ☐ Electronic Courtroom
- ☐ RFFlow Drawing Software
- ☐ Integrating Audio and Video in Case Presentation
- ☐ Digital Evidence
- ☐ Creating Link Analysis Using PowerPoint
- ☐ Creating Timelines
- ☐ Scanning and OCR
- ☐ Electronic Bates Stamp and Barcoding Documents
- ☐ Database Options for Case Organization –
- ☐ Access Investigative File Inventory
- ☐ Student Presentations

Length of Training: 5 class days

Prerequisites for Attendance: Students will be evaluated by the creation and presentation of a case using skills and technology taught in the program. Curriculum and course critiques will be solicited from the students for all segments of the program. A sample case is provided, but Students are encouraged to bring current or past case materials to use in the preparation of this case. For further information, contact Program Coordinator Judi Langford at (912) 267-2394 or via e-mail at Judi.Langford@dhs.gov.

Program Title: COMPUTER NETWORK INVESTIGATIONS TRAINING PROGRAM (CNITP)

Program Description: Businesses and individuals are relying increasingly on computers to perform everyday tasks. But because of cost and convenience, many businesses and individuals are turning

to Local Area Networks to organize their computing environment. Of course, this means that it is becoming increasingly important for law enforcement officers to become more familiar with the most popular operating systems and hardware configurations used in computer networks.

The CNITP is intended for those individuals familiar through training or experience with the procedures involved in seizing a stand alone computer system. The two week CNITP introduces the participant to computer network search/seizure/analysis using the three most common network operating systems: Windows 2000, Novell and Unix. Knowledgeable guest instructors are used to ensure the most up-to-date information is being presented to the Partner Organizations.

The CNITP is the next logical step for graduates of the Seized Computer Evidence Recovery Specialist Training Program (SCERS). In the SCERS program, participants were taught how to image and analyze desktop computers. In the CNITP, participants are taught additional methods to obtain evidence from servers that do not necessitate taking the server off-line. This is important in fraud investigations involving large companies where “bringing down” the system may not be desirable or even allowed by a Federal magistrate. Tools and methods for overcoming password protection and for viewing non-DOS file systems are demonstrated during the course. Practical exercises and laboratory training give students time to develop confidence in the methods taught during this program.

Length of Training: 9 class days

Prerequisites for Attendance: Applicants should be law enforcement investigators with practical experience in criminal law, court procedures, applying rules of evidence, and other related investigative areas, or should work as part of the investigative team. Applicants should also be employed in a position within their agency having potential computer search, seizure and/or analysis duties. The Seized Computer and Evidence Recovery Specialist or equivalent training should be completed before attempting to enroll in this training program.

**Program Title: CRIMINAL INVESTIGATIONS IN AN AUTOMATED ENVIRONMENT
TRAINING PROGRAM (CIAETP)**

Program Description: The CIAETP is an intensive training program that introduces participants to the principles and techniques governing the acquisition of computer data files during the course of an investigation, and the subsequent search and seizure of computer related equipment/media, and its analysis for investigative leads. The training program begins with the presentation of one week of intensive disk analysis techniques used on IBM compatible computer systems.

Participants use state of the art IBM-compatible computer systems running the Windows XP Operating System (Disk Operating System), and application programs like the QuickView File Viewer, Norton utilities, and various other utilities to locate data relevant to an investigative scenario. Students learn techniques to recover erased data which has not been overwritten, partially overwritten and fragmented using various utility programs. Participants are presented with two software programs used during the first week of this training program: QuickView Plus and Norton Utilities version 8, as well as with an External Drive, currently a ZipPlus drive, and an imaging program for hard disks.

During the second week of the training program, students are exposed to legal issues, proper investigative techniques in seizing computer systems and data, and guidelines for the composition of an affidavit for a search warrant directed toward computer equipment. They are also presented with diskettes outlining a series of procedures to safely, and without modification, image data from a

computer system hard disk in a controlled environment. These procedures were developed and refined by instructors participating in the training program from various participating agencies.

During a series of final practical exercises, students execute a search warrant in an automated environment, and use defined procedures to image data from the suspect hard disk, while preserving the information on the suspect computer. Participants then appropriately restore the imaged data to another hard disk, perform an analysis of the computer media, and prepare for direct/cross examination in court regarding the techniques used during the search/seizure and analysis and the actual information found that contributed to the arrest of the defendant.

Courses include:

- ☐ Backing up and Preserving Data from Computer Systems at the Search Site
- ☐ Computer Evidence
- ☐ Computer Related Statutes
- ☐ Computer Search and Seizure
- ☐ Disk Analysis: Boot Process and Configuring a Boot Disk for use at the Search Site
- ☐ Disk Analysis: DOS/Batch Files
- ☐ Disk Analysis: DOS/Batch Files, File Viewers Practical Exercise
- ☐ Disk Analysis: File Viewers
- ☐ Disk Analysis: Final Practical Exercise
- ☐ Disk Analysis: Miscellaneous Investigative Utilities
- ☐ Disk Analysis: Recovering Erased Data from Disks
- ☐ Disk Analysis: Windows XP
- ☐ Electronic Communications Privacy Act/Personal Privacy Act
- ☐ Execution of a Search Warrant Practical Exercise
- ☐ Investigative and Evidence Preservation Techniques involved in the Seizure of Computer systems
- ☐ Investigative Techniques at the Automated Search Site
- ☐ Prosecution Considerations/Expert Witness Testimony

Length of Training: 10 class days

Prerequisites for Attendance: Applicants should be law enforcement investigators with practical experience in criminal law, court procedures, applying rules of evidence, and other related investigative areas, or should work as part of the investigative team. The program is geared primarily to investigators who understand the fundamentals of IBM compatible computer systems including, but not limited to basic DOS commands such as FORMAT, DISKCOPY, DIR, COPY, ERASE, DEL, TYPE, MD, CD, RD, etc., fundamentals of Microsoft Windows XP, and the operations and terminology of typically used computer programs such as word processing, spreadsheet, presentation and database Windows applications, as well as familiarity of the application and function of the Internet in computer related investigations.

Program Title: CYBER COUNTERTERRORISM INVESTIGATIONS TRAINING PROGRAM (CCITP)

Program Description: By the turn of the century virtually all known terrorist groups had a presence on the Internet. It is undisputed that terrorist groups utilize the Internet to engage in psychological warfare,

propaganda, data mining, fundraising, recruiting, networking, information sharing, and planning and coordination. The Cyber Counterterrorism Investigations Training Program (CCITP) will focus on investigations and operations centered on these uses of the Internet by terrorist.

The terrorists of today are highly sophisticated in their use of weapons, communications and planning techniques. They operate in a highly decentralized manner which makes it difficult to locate and track more than a small cell of terrorist at any given time. They are using the Internet to collect large amounts of open source information to be used for the preparation and execution of their operations. Many of these terrorist organizations have recruited members with degrees in such highly sophisticated areas as computer science, biology and chemistry. In order to effectively collect intelligence, conduct investigations and run operations against these threats we have to identify their methods and be able to operate within the same medium.

The Cyber Counterterrorism Investigations Training Program will give the criminal investigator the basic tools and training they need to begin conducting cyber-based investigations and operations against terrorist elements.

Courses include:

- ☐ Understanding Terrorist Motivations, History, and Culture
- ☐ Cyber Capabilities of Terrorists
- ☐ Legal Aspects
- ☐ Internet Technology
- ☐ Task Force Collaboration software
- ☐ E-mail tracking & tracing
- ☐ Cyber OPSEC
- ☐ Steganography
- ☐ Web based Investigation methodology and tracking tools
- ☐ Terrorists Financing
- ☐ Practical Exercises

Length of Training: 5 class days

Prerequisites for Attendance: The target audience will be criminal investigators (1811s), detectives, intelligence specialists, and intelligence analysts from the federal, state and local law enforcement community who are tasked with performing intelligence gathering and analysis, investigations and operations against known and unknown terrorist targets or threats. Students should possess a basic understanding of the DOS and Windows operating systems as well as a basic understanding of Internet functionality.

Program Title: FINANCIAL FORENSICS TECHNIQUES TRAINING PROGRAM (FFTTP)

Program Description: One of the most difficult problems an investigator faces in prosecuting sophisticated financial crimes is explaining to the Assistant U.S. Attorney (AUSA) the significance of various accounting documents. If the AUSA is to convince the jury that the defendant is guilty of a specified crime, he or she must understand and appreciate not only the significance of the accounting documents, but how they are related and how they substantiate the elements of the crime.

In a complex case, especially one involving fraud and money laundering, this problem can be

compounded by the need to present hundreds of exhibits to prove individual financial transactions. Due to many requests for a program that explains the relationship among, and purpose of, many accounting documents, the CFI staff developed the FFTTP. Geared for the journey-level financial investigator in Federal law enforcement, the program offers investigative tips and techniques that can be applied to the most sophisticated financial crimes.

Topics include:

- ☐ Accounting System Documents
- ☐ Business Corruption
- ☐ Exposing Concealed Income
- ☐ Fraud and Money Laundering Statutes
- ☐ Net Worth Analysis and Financial Calculations
- ☐ Printing Relevant Reports
- ☐ Types of Financial Frauds and Schemes

Length of Training: 8 class days

Prerequisites for Attendance: None

Program Title: INTELLIGENCE ANALYST TRAINING PROGRAM (IATP)

Program Description: IATP has recently undergone a Curriculum Review Conference (CRC), and a highly successful Pilot Program based on that CRC was just completed. The redesigned program was created by FLETC's Partner Organizations to best fit their requirements. The purpose of this program is to provide familiarity with the intelligence cycle, recognition of core competencies, data retrieval and entry level intelligence skills, on-line research skills, familiarity with NCIC/NLETS, FinCEN/CBRS, EPIC, JRIES, commercial data bases and sources of information and databases. Furthermore, this program offers analysis of data, charting and relational graphics, report writing and oral briefing skills, as well as link analysis.

Courses in the Program include:

- ☐ Introduction to Law Enforcement Intelligence
- ☐ The Intelligence Cycle
- ☐ Intelligence Analysis: Core Competencies
- ☐ Introduction to Intelligence Analysis
- ☐ Legal Issues for Intelligence Research Specialists
- ☐ Operational Planning
- ☐ Digital Officer Safety & Operations Security (OPSEC)
- ☐ External Information Sources
- ☐ Electronic Sources of Information for Law Enforcement
- ☐ Response Analysis
- ☐ Fraudulent Document Lab (FDL)
- ☐ Analytical Methods & Techniques
- ☐ Report Writing for Analysts
- ☐ MS Excel for Intelligence Analysis
- ☐ Introduction to Electronic Worksheets and Graphs

- ☐ Financial Aspects of Criminal Investigations
- ☐ Geographic Information Systems and Geographical Profiling
- ☐ Case Summary and Trial Preparation
- ☐ Court Room Testimony

There is a mid-program comprehensive examination to verify the student's learning and a Practical Exercise (PE) that follows the form of the intelligence cycle/process. The PE requires an oral briefing and the submission of a paper.

Length of Training: 76 Hours

Prerequisites for Attendance: There are no prerequisites at this time as the program is open to all, even though it is "geared" towards the basic or entry level analyst. It is not expected that experienced investigators will comprise a significant portion of the attendees.

Program Title: INTERNATIONAL BANKING AND MONEY LAUNDERING TRAINING PROGRAM (IBMLTP)

The primary focus of this program is identification of money laundering methods used throughout the world. Money Laundering schemes unique to South America (Columbia), the Caribbean, Mexico (along the South West Border of the United States), Canada, Russia and Western Europe are emphasized. On the first day of the program the participants are briefed on money laundering and related laws, including the Bank Secrecy Act, the Money Laundering Control Act and the USA Patriot Act. The program includes a brief discussion of the Financial Crimes Enforcement Network as a resource. In addition, the participants are introduced to the function of the Office of Foreign Assets Control. Traditional and non-traditional international banking is discussed as it relates to facilitating the movement of proceeds of criminal activity. A two hour block on methods of financing terrorism is included in the program. The four and a half day program culminates with a presentation by an Assistant United States Attorney. The AUSA discusses presenting a money laundering case at trial, but his or her primary purpose is to answer questions regarding these types of cases.

Courses include:

- ☐ Bank Secrecy Act
- ☐ Money Laundering Statutes
- ☐ International Banking and Money Movement
- ☐ International Money Laundering (Columbia, the Caribbean, the South West Border, Canada, Russia and Western Europe)
- ☐ Canadian Money Laundering Issues
- ☐ Methods/Techniques of Money Laundering
- ☐ Office of Foreign Assets Control & Financial Crimes Enforcement Network
- ☐ Asset Forfeiture
- ☐ A Prosecutor's View of Money Laundering (Including Regulations & Treaties)
- ☐ Money Laundering and Terrorism

Length of Training: 4.5 class days

Prerequisites for Attendance: There are no prerequisites for this class, other than the participants must be in a law enforcement occupation. Students are solicited from federal, state and local law enforcement agencies.

For additional information or a copy of the course syllabus contact the Program Coordinator.

Program Coordinator Bill Wuerth
Federal Law Enforcement Training Center
Computer & Financial Investigations Division
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Bldg. 210
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(912) 267-3318 or (912) 267-3166
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bill.wuerth@dhs.gov

Registration/Cost:

State/Local:	(800) 743-5382 (912)-267-2894 (fax)
State/Local Registration Website:	www.fletc.gov/osl
Federal (non Inspector General Agency):	(912) 267-2421
Federal Inspector General Agency:	(912) 267-1187
International (Non-US) Personnel:	(912) 280-5353

Program Title: INTERNATIONAL BANKING AND MONEY LAUNDERING TRAINING PROGRAM - INTERNATIONAL (IBMLTP-I)

Program Description: This is the international version of IBMLTP and is presented at locations outside the United States to foreign law enforcement officers. The program was developed in response to a request by the United States Department of State, Bureau for International Narcotic and Law Enforcement Affairs, to address the evolution of transnational and organized crime, particularly in Russia and Eastern Europe. It has been presented two dozen times in the past three years at sites throughout Russia and Eastern Europe. IBMLTP-I focuses on the application of an arcane financial investigative technique to prove a variety of criminal activities including: extortion, political corruption, bribery, trafficking in drugs and arms, and violent crimes. International cooperation and the enactment of money laundering laws is strongly encouraged. Investigative techniques unique to western countries are a significant part of the program and supplemental instructional support is solicited from the host nation.

The program is managed by FLETC staff with instructional support from financial investigative experts from the United States Treasury (including IRS) and Justice Departments and the Federal Reserve Bank Board.

Courses include:

- ☐ Bank Secrecy Act
- ☐ Concealed Income Analysis
- ☐ Cyberbanking and Cybercrime

- ☐ Flows of Money through Financial and Nonfinancial Institutions
- ☐ (Domestic and International)
- ☐ International Criminal Organizations
- ☐ Investigative Techniques (Sources)
- ☐ Money Laundering (Methods and Approaches)
- ☐ Prosecutors View
- ☐ Tax Havens

Length of Training: 5 class days

Prerequisite for Attendance: Determined by host country; must be citizen of host country.

Program Title: MONEY LAUNDERING AND ASSET FORFEITURE TRAINING PROGRAM (MLAFTP)

Program Description: The Money Laundering and Asset Forfeiture Training Program is designed for both the investigator and the prosecutor. There are no prerequisites for the course although some experience with financial crimes is helpful. The course covers the applicable Federal and State money laundering and asset forfeiture statutes. With those statutes as a base, the course utilizes a case scenario based on an actual money laundering investigation to guide the participant through the money laundering investigative process from case identification to case presentation for prosecution. The investigative process in the case scenario is integrated with courses that include discussions of forensic investigative techniques and sources of financial information. The MLAFTP is offered at various locations throughout the United States in coordination with United States Attorney's offices and the Law Enforcement Coordination Committee (LECC).

Courses include:

- ☐ Applicable State Money Laundering Statutes
- ☐ Asset Forfeiture Statutes
- ☐ Bank Secrecy Act
- ☐ Concealed Income Analysis
- ☐ Domestic and International Fund Transfers
- ☐ Financial Accounting
- ☐ Financial Crimes Enforcement Network (FinCEN)
- ☐ Methods, Techniques & Trends of Money Laundering
- ☐ Federal Money Laundering Statutes
- ☐ Sources of Information (EPIC, TECS, Detroit Computing Center)

Length of Training: 4.5 class days (Monday thru noon Friday)

This training is recommended for financial crimes investigators and prosecutors. Analysts and Examiners may attend on a space available basis.

Program Title: SEIZED COMPUTER EVIDENCE RECOVERY SPECIALIST (SCERS)

Program Description: Law enforcement officers encounter data stored on a computer system during practically every investigation conducted. Computers are used in virtually every type of criminal activity, including narcotics trafficking, money laundering and all types of fraud. There is a critical need for law

enforcement officers to be able to successfully seize, process, and recover computer evidence without compromising the integrity of the computerized evidence.

The SCERS training program teaches techniques for the seizure, acquisition and analysis of electronic data from desktop computer systems. Guest instructors who are experienced and knowledgeable computer investigators are provided from several Federal, state and local law enforcement agencies.

The SCERS training program tuition includes distribution of state-of-the-art hardware and software, which will be used during class. The philosophy of the course is to provide the hardware and software necessary to enable the graduate to seize and examine computers upon return to his/her office.

Hands-on training is provided on all hardware and software issued during the course. Topics addressed in SCERS include: examinations of seized computer evidence from commonly used operating systems, including but not limited to Windows 9X, NT, 2000, and XP; hands-on use of specialized software to enhance the investigative analysis process; and legal issues relating to the seizure and introduction of computer evidence in court.

Attendees are also taught techniques for extracting data from notebook computers and are encouraged to bring a notebook computer to the course.

Length of Training: 10 class days, with graduation on the 2nd Friday at 11:00 a.m.

Prerequisites for Attendance: Applicants should be law enforcement investigators with practical experience in criminal law, court procedures, applying rules of evidence, and other related investigative areas, or should work as part of the investigative team. Applicants should also be employed in a position within their agency of potential computer search, seizure and/or analysis duties.

The SCERS training program requires computer knowledge equivalent to that presented in the Criminal Investigations in an Automated Environment Training Program (CIAETP). Successful completion of a graded practical exercise (70% average or above) is required for a training certificate. Classroom work is intensive with substantial after hour work required. All applicants must have an Internet e-mail address.

Program Title: WHITE COLLAR CRIME TRAINING PROGRAM (WCCTP)

Program Description: The WCCTP has been designed to provide the fundamentals which identify sophisticated white collar schemes to members of the law enforcement community. The curriculum has been developed surrounding three major areas: financial investigative techniques, legal issues, and case development and presentation. Through a training balance of theory and practical exercises, the student will develop a heightened awareness of the myriad of white collar crime schemes perpetrated by criminals. The students will also acquire the basic technical skills needed to successfully investigate financial crimes.

Courses include:

- ☐ Administrative Law
- ☐ Bribery
- ☐ Civil Litigation

- ☐ Computer Fraud Analytical Investigative Techniques
- ☐ Computers as an Investigative Tool
- ☐ Conspiracy
- ☐ Constitutional Law
- ☐ Contract Fraud
- ☐ Courtroom Testimony
- ☐ Criminal Law
- ☐ Evidence
- ☐ Federal Court Procedures
- ☐ Indicators of Financial Fraud
- ☐ Interviewing
- ☐ Money Laundering
- ☐ Orientation to Financial Investigations
- ☐ Parallel Proceedings
- ☐ Privacy Act/FOIA
- ☐ Privileges
- ☐ Sources of Information
- ☐ Tracing Funds through Financial Institutions

Length of Training: Eight (8) Days

Prerequisites for Attendance: The WCCTP is designed for general investigators, auditors, inspectors, analysts, investigative assistants, or other members of the law enforcement community who develop, assist, or perform preliminary investigations of white collar crimes. The WCCTP is also intended for state and local law enforcement officials requiring an introductory overview of white collar crimes and financial investigations. The legal material presented in this program parallels the courses taught in the Criminal Investigators Training Program (CITP) and may not benefit Federal Criminal Investigators (GS-1811's).

COUNTERTERRORISM DIVISION



COUNTERTERRORISM DIVISION

The primary mission of the Counterterrorism Division is designing, developing and conducting quality training courses in the areas of antiterrorism, bombs and explosives, counterterrorism, crisis management, patrol procedures, physical security, tactical applications, and transportations security. Classroom lecture, reinforced through various training aids, laboratories exercises, and practical exercise applications ensure the meaningful learning experiences of the students.

Courses taught by the CTD staff in the Center Basic training programs include: Bombs and Explosives, Bomb Threat Management, Weapons of Mass Destruction, Weapons and Explosives Detection, Hazardous Materials Awareness and Operations, Physical Security, First Response, Introduction to Officer Safety and Survival, Introduction to Tactics, Building and Room Searches, Building Entry and Warrant Service, Officer Safety and Survival Assessment Laboratories, Patrol Procedures, Criminal Information/Intelligence, OPSEC (Operations Security), Personal Protection and Terrorism related courses.

The division conducts approximately one hundred and eighty five courses distributed throughout the Center Basic, Center Integrated Basic, Agency Specific Basic, Center Advanced and Agency Advanced training programs. The CTD Advanced training programs are offered on a regular basis dependent on annual student projections and availability of training facilities. CTD offers eight Center Advanced training programs in the topical areas of Physical Security, Land Transportation and Seaport Security Antiterrorism, Weapons of Mass Destruction, Critical Infrastructure Protection, and Crisis Management.

For further information, please contact:

Program Manager
Counterterrorism Division
Federal Law Enforcement Training Center
1131 Chapel Crossing Road
Building 67
Glynco, GA 31524
Telephone 912-267-3186
FAX 912-267-3144

For enrollment information, contact your agency training officer or the FLETC representative through the appropriate chain of command.

Program Title: CRISIS MANAGEMENT TRAINING PROGRAM (CMTP)*

Program Description: The major thrust of the CMTP is to teach the participants how to develop contingency plans for emergency or crisis situations utilizing the incident command system (ICS) model. During the program, the students will participate in numerous contingency planning exercises including a comprehensive practical exercise designed to prepare for a crisis.

Courses include:

- ☐ Animal Environmental Rights Extremists
- ☐ Bomb Threat Planning and Response
- ☐ Contemporary Issues
- ☐ Contingency Planning and Development (Introduction to ICS)
- ☐ Criminal Information and Intelligence
- ☐ Crisis Management
- ☐ Crisis Site Negotiations Overview
- ☐ Demonstrations and Protests
- ☐ First Response Media Considerations
- ☐ Operations Security
- ☐ Terrorism Overview

Length of Training: 5 class days

Prerequisites for Attendance: Applicants must be senior law enforcement officers, investigators, or supervisors with contingency planning responsibilities.

Program Title: CRITICAL INCIDENT RESPONSE TRAINING PROGRAM (CIRTP)*

Program Description: This train-the-trainer program is designed to deal with the full range of options available to a law enforcement agency when responding to a hostage-barricade critical incident. Experience has proven that the first 30 minutes of a hostage-barricade incident are normally the most difficult and dangerous. Actions taken in the early stages may actually limit and have an overwhelming influence on the resolution options.

Students are provided with a complete training package that offers a full menu of options to allow them to tailor their training to meet their agency's needs. The training methodology ranges from multiple 15-minute roll-call training segments for patrol officers to a 40-hour program for managers/decision-makers with direct responsibility for managing their agencies' responses to critical incidents. The training options between these two extremes are virtually unlimited.

Courses include:

- ☐ Command Post Organization and Operation
- ☐ Containment/Assault Demonstration
- ☐ Contemporary Issues
- ☐ Essential Elements of Information - Debriefing Checklist
- ☐ First Line Supervisor
- ☐ First Responder Negotiations
- ☐ Introduction to Critical Incident Response

- ☐ Pre-Confrontation/Contingency Planning
- ☐ Site Survey
- ☐ Small Group Rehearsal and Presentation
- ☐ Tactical Perimeters

Length of Training: 5 class days

Prerequisites for Attendance: For acceptance into the program, applicants must be full-time law enforcement officers or investigators presently assigned to duties that include the training subject matter. Individuals also must be certified trainers by their agencies' standards.

Program Title: CRITICAL INFRASTRUCTURE PROTECTION TRAINING PROGRAM (CIPTP)

Program Description: This program is designed for the Security Manager or Senior Security Specialist. The program addresses protection of those physical and cyber-based systems essential to the operation of the economy and government including, telecommunications, energy, banking and finance, transportation, water systems and emergency services, both governmental and private.

Courses include:

- ☐ Case Studies
- ☐ CIP Policy
- ☐ CIP Model
- ☐ Emergency Programs
- ☐ Information Security
- ☐ Matrix/Vulnerability Assessment
- ☐ OPSEC
- ☐ Personnel Security
- ☐ Physical Security
- ☐ Security and Contingency Planning P.E.
- ☐ Threat Assessment Process
- ☐ Threat Briefing

Length of Training: 4 ½ class days

Prerequisites for Attendance: Generally, applicants should be mid-level managers; however, others assigned to duties directly related to the protection of physical and cyber-based systems against terrorist attacks can attend.

Program Title: LAND TRANSPORTATION ANTITERRORISM TRAINING PROGRAM (LTATP)*

Program Description: The LTATP program is designed to protect the land transportation infrastructure to include rail, mass transit, and bus operations. The program was developed through a cooperative effort between the FLETC and the U.S. Department of Transportation. Major emphasis is placed upon antiterrorism planning and prevention for land transportation systems. It addresses the needs of all personnel charged with security responsibilities. Guest instructors with specialized expertise compliment the FLETC training staff. The LTATP is usually conducted at an agency-specific training site.

Courses include:

- ☐ Bomb Threat Planning, Recognition, and Response
- ☐ Current Threat Overview
- ☐ Cyber Threat
- ☐ Pre-Incident Indicators Awareness
- ☐ Special Events Security Planning
- ☐ System Security Planning
- ☐ Transportation System Vulnerabilities
- ☐ Weapons and Tactics
- ☐ Weapons of Mass Destruction

Length of Training: 5 class days

Prerequisites for Attendance: Applicants must be assigned to duties directly related to security and contingency planning of a land transportation system. The program is available to full-time law enforcement officers, security personnel (public and private sector under special circumstances), and military personnel.

**Program Title: LAW ENFORCEMENT MEDIA RELATIONS TRAINING PROGRAM
(LEM RTP)**

Program Description: The LEM RTP is a media-relations training program designed to provide the basic tools for dealing with print, radio, and television media in a professional manner for Federal, state and local law enforcement officials who come into contact with the media. This includes the First Line Supervisor at a critical incident scene, Shift Commanders, Supervisory Special Agents, Public Affairs Officers, Public Information Officers, etc. Guest instructors with specialized expertise compliment the FLETC training staff in the presentation of this program.

Courses include:

- ☐ Crisis Management and the Media
- ☐ Critical Incident News Conference Lab
- ☐ Critical Incidents and Media Management
- ☐ Interviews with the Media
- ☐ Legal Issues
- ☐ Managing the Media
- ☐ News Conferences
- ☐ News Releases
- ☐ Opening Interview Lab
- ☐ PIO Responsibilities
- ☐ Understanding the Media

Length of Training: 4½ class days. Official travel days are Sunday and Friday.

Prerequisites for Attendance: Applicants should have an interest in improving their skills in dealing with the media.

Program Title: OPSEC FOR PUBLIC SAFETY COURSE (OPSC)

Program Description: The Federal Law Enforcement Training Center, Counterrterrorism Division presents this course in partnership with the Department of Homeland Security OPSEC program and the Interagency OPSEC Support Staff (IOSS).

Method of instruction: Platform instruction and end of course practical exercise.

Students who successfully complete the training will be able to apply OPSEC to emergency and special event planning; special operations such as SWAT, HazMat, WMD, Bomb Squad; intelligence, counter terrorism, arson, narcotics task forces; and criminal investigations. Course instructors have public safety, security, and intelligence backgrounds.

Target student population: This course is designed specifically for U.S. agencies with a law enforcement, emergency management, fire and rescue, infrastructure protection mission, and Partner Organization members of the FLETC. Non-credentialed students must have the permission of the DHS OPSEC Program Manager to register for the course. Please contact Barb Kochanski at (912) 267-2933 or Victor “Top” Watson at (912) 267-2539 if you are interested in attending or need more information.

Schedule: OPSC-501 Feb 28- Mar 2 (Mon – Wed)
 OPSC-502 Mar 2 – 4 (Wed – Fri)

Course Cost: No Charge

Location: FLETC, Glynco – Bldg 15

Length of Training: 3 days. Time: 0730 – 1630 each day

Prerequisite for Attendance: None

Program Title: PHYSICAL SECURITY TRAINING PROGRAM (PSTP)

Program Description: The PSTP is designed to provide an in-depth knowledge of physical security systems and procedures. The survey process is the common thread used in teaching this program. The PSTP includes conceptual security considerations, vulnerability assessments, and familiarization with hardware and procedures. A comprehensive practical exercise is followed by a formal presentation of the survey results by each of the survey groups. The antiterrorism/physical security training facility is used both as classroom and working laboratory, providing a “hands-on” training environment.

Subjects include:

- ☐ Access Control
- ☐ Bombs and Explosives
- ☐ Closed Circuit Television Systems
- ☐ Computer Security
- ☐ Contingency Planning
- ☐ Domestic Terrorism
- ☐ Fire Safety

- ☐ Guard Force
- ☐ Intrusion Detection Systems
- ☐ Locks and Locking Devices
- ☐ Operations Security (OPSEC)
- ☐ Perimeter Security
- ☐ Protective Lighting
- ☐ Risk Assessment
- ☐ Security Design
- ☐ Security Information Resources
- ☐ Security Legal Considerations
- ☐ Security Survey Process
- ☐ Special Events Security Equipment
- ☐ Special Events Security Planning
- ☐ Survey - Practical Exercise
- ☐ Theory of Physical Security and Crime Prevention
- ☐ Workplace Violence
- ☐ Weapons/Explosives Detection

Length of Training: 10 class days

Prerequisites for Attendance: Attendance is open to Federal, State and local law enforcement officers, investigators, and physical security specialists as well as the military and other U.S. Government agencies having physical security planning responsibility.

**Program Title: SEAPORT SECURITY ANTITERRORISM TRAINING PROGRAM
(SSATP)***

Program Description: This security and antiterrorism-oriented program is designed for the individual, normally a mid-level manager or first-line supervisor, with security and contingency planning duties and responsibilities associated with a seaport. A simulated crisis management and staff exercise provides an opportunity to deal with realistic problem-solving issues. Guest speakers with specialized expertise are used throughout the program.

Subjects include:

- ☐ Bombs and Explosive Devices
- ☐ Contemporary Terrorism
- ☐ Criminal Information/Intelligence
- ☐ Crisis Management
- ☐ Crisis Management Practical Exercise
- ☐ Environmental Extremists
- ☐ Hazardous Materials Security
- ☐ Hostage Situations
- ☐ Introduction to Seaport Security
- ☐ Introduction to Terrorism
- ☐ Media Considerations
- ☐ Physical Security Equipment
- ☐ Port Survey and Inspections

- ☐ Security and Contingency Planning
- ☐ Smuggling Interdiction
- ☐ Tactical Considerations
- ☐ Threat and Risk Analysis
- ☐ Weapons of Mass Destruction

Length of Training: 5 class days

Prerequisites for Attendance: For acceptance into the program, the applicant must be assigned to duties directly related to security and contingency planning of a seaport. The program is available to law enforcement officers, security personnel (public and private sector under special circumstances), and military personnel.

Program Title: WEAPONS OF MASS DESTRUCTION TRAINING PROGRAM (WMDTP)

Program Description: The WMDTP program is a train-the-trainer program that is designed to offer awareness training for the first responding officers to a nuclear/radiological, biological, or chemical incident. A simulated exercise will provide students with an opportunity to deal with realistic problem-solving issues. Guest speakers with specialized expertise are also used throughout the program.

Courses include:

- ☐ Biological Agents and Physiological Effects
- ☐ Bomb and WMD Threat Management
- ☐ Chemical Agents and Physiological Effects
- ☐ Conventional Explosives as WMD
- ☐ Delivery and Dissemination Devices (w/Presentations)
- ☐ Detection and Identification of CBR Agents
- ☐ Downwind Hazard Analysis
- ☐ Evidence Collection and Crime Scene Preservation
- ☐ Explosive and Dissemination Demonstration
- ☐ Introduction to Weapons of Mass Destruction
- ☐ Managing a WMD Attack: Role of First Responders
- ☐ Medical Management of WMD Incidents
- ☐ Nuclear Devices and Radiological Weapons
- ☐ Overview of Terrorism
- ☐ Personal Protection Equipment and OSHA Planning for WMD Incidents
- ☐ Practical Exercise/Debriefing
- ☐ Principles of Decontamination

Length of Training: 4 ½ class days

Prerequisites for Attendance: Applicants must be assigned to duties directly related to the duties directly related to the training subject matter; individuals should be certified trainers by their agencies' standards.

DRIVER AND MARINE DIVISION



DRIVER AND MARINE DIVISION

The Driver and Marine Division (DMD) has a staff of approximately 85 instructors, mechanics, and training technicians. It consists of four branches including:

- Technical Skills and Concepts Branch
- Tactical Training Branch
- Marine Training Branch
- Driver and Marine Support Branch

The Technical Skills and Concepts Branch (TSC) and the Tactical Training Branch (TTB) support Center Basic training programs that require training in driving skills. In addition, they also support Agency Advanced, Agency In-Service, Agency Follow-On, and International training programs. These two branches also manage Center Advanced training programs including:

- Advanced Driver Instructor Training Program (ADITP)
- Driver Instructor Training Program (DITP)
- Police Bicycle Training Program (PBTP)
- Vehicle Accident Investigation Training Program (VAITP)
- Vehicle Ambush Countermeasures Training Program (VACTP)

The Marine Training Branch (MTB) primarily conducts Center Advanced training. The programs managed by the MTB include:

- Advanced Marine Law Enforcement Training Program (AMLETP)
- Marine Law Enforcement Training Program (MLETP)
- Small Craft Enforcement Training Program (SCETP)

In addition, the MTB also supports agency-advanced training like the Corps of Engineers Motorboat Operator License Examiner Training Program (COE-MOLETP). The MTB provides training support to basic programs like the National Park Ranger Integrated and Natural Resource Police Training programs.

The Driver and Marine Support Branch (DSB) provides support services to the three training branches within the division. The DSB employs 10 full-time automobile mechanics and technicians who maintain and repair nearly 300 training vehicles. They also create and fabricate modifications to training vehicles to enhance the learning experience and meet the training objectives of the various training programs. In addition, the DSB provides curriculum development and educational technology support to the division.

The DMD is in Building 210 and the driver training range complex is adjacent to that building. The range complex consists of three emergency response ranges, three non-emergency vehicle operation ranges and three skid pans.

The DMD also makes available an instructor mentoring opportunity for any Federal, State, or local law enforcement officer. The goal behind the DMD mentoring opportunity is to provide affordable, long term, on-the-job instructor training. Participants can custom tailor the length, dates, and the

topical areas of expertise for the mentoring that is provided by a FLETC Senior Instructor. There are no program or course costs for the mentoring; however, the participant/agency is responsible for all travel, housing, meals, and miscellaneous expenses. Please contact the Chief of the Driver and Marine Division for more details. The Driver and Marine Division also welcome the opportunity to work with agency personnel regarding lesson plans, range design, and other DMD related topics.

For enrollment information, contact your agency training officer or your agency on-site representative at FLETC through the appropriate chain of command. Applicants from entities other than Federal agencies may contact the FLETC through:

Chief
Office of State and Local Law Enforcement Training
Federal Law Enforcement Training Center
1131 Chapel Crossing Road
Townhouse 393
Glynco, GA 31524
Telephone Number: (912) 267-3145
Toll Free Number: (800) 74-FLETC or (800) 743-5382
FAX Number: (912) 267-2894

Program Title: ADVANCED DRIVER INSTRUCTOR TRAINING PROGRAM (ADITP)

Program Description: This program provides advanced training to instructors involved in driver training for law enforcement professionals. It enhances instructor skills and knowledge in the areas of technology, range design, tactical driving, and special purpose vehicles. In addition, it will help the instructor to design, develop, and validate training curriculum and evaluation standards.

The program includes:

- ☐ Advanced Electronic Media Presentations
- ☐ Developing Position Papers
- ☐ Emergency Response Refresher
- ☐ Identifying and Resolving Training Problems
- ☐ Protective Driving Techniques
- ☐ Pursuit Ideologies
- ☐ Pursuit Termination Techniques
- ☐ Range Design and Validation
- ☐ Skid Control Refresher
- ☐ Special Purpose Vehicles
- ☐ Training Technology

Length of Training: 9.5 class days

Prerequisites for Attending: Applicants must have completed or graduated from a recognized, law enforcement driver instructor training program.

Program Title: DRIVER INSTRUCTOR TRAINING PROGRAM (DITP)

Program Description: The Driver Instructor Training Program is designed to provide an experienced law enforcement officer/agent with the knowledge, skills, and techniques necessary to teach certain driving courses to entry-level and in-service officers/agents. Experience in both classroom and on-range instruction is gained through participation in lectures, laboratories, and practical exercises.

The program includes:

- ☐ Instructional Aids
- ☐ Instructional Methods
- ☐ On-Range Instruction
- ☐ Presentation Procedures
- ☐ Range Facilities and Technology
- ☐ Systems Approach to Training
- ☐ Teaching Emergency Response Driving
- ☐ Teaching Evasive Driving and Accident Avoidance
- ☐ Teaching Night Pursuit Driving
- ☐ Teaching Non-Emergency Vehicle Operation (NEVO)
- ☐ Teaching Pursuit Driving
- ☐ Teaching Skid Control
- ☐ Vehicle Dynamics

- ☐ Introduction to Computer Graphics
- ☐ Advanced Braking Techniques

Length of Training: 9 class days

Prerequisite for Attending: Applicants must have completed a law enforcement instructor training program.

Program Title: MARINE LAW ENFORCEMENT TRAINING PROGRAM (MLETP)

Program Description: The MLETP provides basic marine law enforcement training for officers/agents of those agencies and organizations involved in the specialized areas of marine regulation, protection, and law enforcement responsibilities. The major emphasis of this comprehensive training program is on the safe and proper operation of marine patrol vessels, with specific training in law enforcement operations.

Topics covered in this training are as follows:

- ☐ Nautical Terminology
- ☐ Marlinspike Seamanship
- ☐ Safety & Emergency Equipment
- ☐ Rules of the Road
- ☐ Meteorology & Heavy Weather
- ☐ Officer Survival Afloat
- ☐ Aids to Navigation
- ☐ Vessel Handling
- ☐ Pursuit, Stop & Approach of a Vessel
- ☐ Emergency Procedures
- ☐ Boarding Procedures
- ☐ Chart Interpretation
- ☐ Piloting and Dead Reckoning
- ☐ Global Positioning System
- ☐ Introduction to Radar
- ☐ Vessel Intercepts

Length of Training: 19 class days (includes two night underway laboratories)

Prerequisites for Attending: For acceptance into the program, applicants must be Federal law enforcement officers/agents and graduates of basic law enforcement programs or academies. State and local law enforcement students may attend on a space-available basis. All applicants must be recommended by their supervisors or other agency official and be currently assigned to a marine law enforcement unit.

Program Title: MARINE TACTICAL OPERATIONS TRAINING PROGRAM (MTOTP)
 Replaced ADVANCED MARINE LAW ENFORCEMENT TRAINING PROGRAM (AMLETP)

Program Description: The MTOTP trains the experienced marine vessel commander in the knowledge and skills required to deal with contemporary threats in the maritime environment. These experienced

officers include the Marine Enforcement Officer, executive protection agents, and supervisors of various marine units. Through classroom instruction and numerous “on the water” laboratory exercises the students develop tactical strategies for the defense of the nation’s ports, borders, and territorial waters as integrated forces of the Department of Homeland Security.

Topics covered in this training are as follows:

- ☐ The Strategic Maritime Threat
- ☐ Field Interviewing Techniques
- ☐ Maritime Legal Authorities
- ☐ Department of Homeland Security Use of Force Policy
- ☐ Tactical Marine Navigation
- ☐ Defensive Boat Tactics
- ☐ Tactical Survival and Trauma Management
- ☐ Tactical Pursuit Boat Handling
- ☐ Marine Self Defense Tactics
- ☐ High Risk Boarding Procedures

Length of Training: 15 class days

Prerequisites for Attendance: For acceptance into the program, applicants shall be full time Marine Enforcement Officers and a graduate of the FLETC Marine Law Enforcement Training Program (MLETP).

Program Title: POLICE BICYCLE TRAINING PROGRAM (PBTP)

Program Description: The PBTP trains police bicycle officers in the principles and techniques of conducting law enforcement patrols on bicycles. It equips police cyclists with the skills, techniques, operational principles, and legal considerations to ensure safety while patrolling on a police bicycle. Students learn cycling skills, defensive tactics, physical conditioning, and officer safety and survival tactics.

The program includes:

- ☐ Bicycle Injury Management
- ☐ Bicycle Maintenance
- ☐ Bicycle Nomenclature and Pre-ride Preparation
- ☐ Bicycle Patrol Procedures
- ☐ Bicycle Techniques and Tactics
- ☐ Bicycling Skills
- ☐ Handgun Stress Course for the Police Cyclist
- ☐ Hazard Recognition and Negotiation
- ☐ History and Uses of Police Bicycles
- ☐ Night Riding
- ☐ Physical Conditioning
- ☐ Rules of the Road
- ☐ Situation Response for the Police Cyclist

- ☐ Survival Shooting Tactics
- ☐ Use of Cover Drills for the Police Cyclist
- ☐ Vehicle Encounters

Length of Training: 8 class days

Prerequisites for Attending: None.

Program Title: POLICE PURSUIT ISSUES FOR MANAGERS AND SUPERVISORS SEMINAR (PPIMS)

Program Description: This program will train Managers and Supervisors to better address issues involving vehicle pursuit, and aid managers to better evaluate, develop, and revise policies dealing with pursuit. The program addresses the Managers and Supervisor's responsibilities during pursuits and the explosive issue of concluding the pursuit safely. Further, the program discusses the critical need for training that will insure compliance with pursuit policies.

Topics covered in the training:

- ☐ Management and Supervisory Concerns and the Critical Incident Response team
- ☐ Tactics and Technology for Stopping Pursuits
- ☐ Pursuit After Action Reports and Procedures
- ☐ Training the Pursuit Policy
- ☐ Pursuit Philosophies of Today
- ☐ Critical Elements of Pursuit Policies
- ☐ Responses to Stress During and After the Pursuit
- ☐ State and Federal Legal Issues of Vehicle Pursuit

Length of training: (20hours) 2.5 class days

Prerequisite for attendance: Students must be employed in law enforcement or related positions and require knowledge of the subject matter.

Presented by the Driver and Marine Division
Federal Law Enforcement Training Center
Glynco, GA
1-800-74FLETC or 912-267-3235
FAX 1-912-267-2417

Contact for additional information: Senior Program Specialist Pete Peterson at (912) 267-3096
ppeterso@dhs.gov

Program Title: SMALL CRAFT ENFORCEMENT TRAINING PROGRAM (SCETP)

Program Description: This program trains officers assigned to inland, marine enforcement units. It includes training on how to operate and navigate specialized enforcement boats, as well as marine enforcement tactics.

The program includes:

- ☐ Enforcement Vessel Operations
- ☐ Inland Rules of the Road
- ☐ Marine Electronics
- ☐ Marine Patrol Methods
- ☐ Marine Survival Techniques
- ☐ Marlinespike Seamanship
- ☐ Nautical Terminology
- ☐ Piloting and Aids to Navigation
- ☐ Preventative Maintenance
- ☐ Safety and Emergency Equipment
- ☐ Trailering
- ☐ Vessel and Equipment Theft
- ☐ Vessel Enforcement Stops
- ☐ Vessel Handling
- ☐ Waterborne Arrests

Length of Training: 10 class days

Prerequisites for Attending: None.

Program Title: VEHICLE ACCIDENT INVESTIGATION TRAINING PROGRAM (VAITP)

Program Description: This program teaches students the investigative techniques for conducting vehicle accident investigations. Students learn how to make and record accurate measurements. They learn how to use the traffic templates to make accurate scale diagrams of the accident scene.

This program includes:

- ☐ Introduction to Accident Investigation
- ☐ Tools of an Accident Investigator
- ☐ Highway Terminology
- ☐ Traffic Template
- ☐ Determining Speed from Skid Marks
- ☐ Traffic Accident Diagramming
- ☐ Getting to the Scene Safely and Quickly
- ☐ Accident Investigation Photography
- ☐ Accident Scene Procedures
- ☐ Determining the Accident Cause
- ☐ Hit and Run Investigation Procedures
- ☐ Diagramming Laboratory
- ☐ Diagramming Practical Exercise

Length of Training: 3.5 class days

Prerequisites for Attending: None.

**Program Title: VEHICLE AMBUSH COUNTERMEASURES TRAINING PROGRAM
(VACTP)**

Program Description: This program trains experienced drivers the tactics and skills needed in protecting dignitaries during vehicle ambushes and assassination attempts. The students learn the appropriate countermeasures to use during vehicle ambushes including bootleg turns, J-turns, and ramming. In addition, students receive information about trends and techniques from contemporary assassinations through case studies.

This program includes:

- ☐ Emergency Response Driving
- ☐ Evasive Driving
- ☐ Limousine Familiarization
- ☐ Motorcade Tactics
- ☐ Night Driving and Night Vehicle Ambush
- ☐ Offensive Driving
- ☐ Operating High Center of Gravity Vehicles
- ☐ Protective Driving Techniques
- ☐ Skid Control
- ☐ Vehicle Ambush Assassination Studies
- ☐ Vehicle and Foot Formations

Length of Training: 5 class days

Prerequisites for Attending: None.

ENFORCEMENT OPERATIONS DIVISION



ENFORCEMENT OPERATIONS DIVISION

COURSE DESCRIPTION AND OBJECTIVES

The mission of the Enforcement Operations Division is to provide training to the agents and officers of tomorrow in the day-to-day, hands-on, operational aspects of law enforcement and provide them with the necessary contemporary scientific and technological skills to perform those law enforcement operations. The complex criminal activities of today require law enforcement officers to work with each other in planning and executing a variety of law enforcement activities. The emphasis is on teamwork. The Division staff provides classroom presentations and practical exercises in such vital areas as conducting surveillance, executing search warrants, using technical investigative equipment and conducting undercover operations. Realism, the keynote of all practical exercises, is attained through the employment of professional role players, appropriate settings, carefully designed scenarios, transportation, firearms, communications and other modern implements of the law enforcement profession.

Certain fundamentals of Federal law enforcement are taught to every basic law enforcement student, whether in a police or criminal investigator training program. The Enforcement Operations Division is constantly alert to changing procedures, techniques, and operational concepts and ensures that course material reflective of such change is incorporated into appropriate courses on a timely basis. Courses taught by the Division in the Criminal Investigator Training Program include: Continuous Case Investigation, Criminal Investigations/Case Management, Execution of a Search Warrant, Informants, TSA Regulations, Surveillance, Operational Planning, Questioned Documents, Report Writing, Undercover Operations, Use of Force Policy, Unified Training Principles, and Undercover Operations Technical Investigative Equipment.

Additional courses taught by this Division in other Center programs include: Introduction to Criminal Investigations, Radio Communications, Vehicle Search, VIP Protection, Operational Skills and Patrol, Orientation to Federal Law Enforcement Agencies, Rural Surveillance, and Investigative Techniques.

For further information, please contact:

Division Chief
Enforcement Operations Division
Federal Law Enforcement Training Center
1131 Chapel Crossing Road
Townhouse 399
Glynco, GA 31524
Telephone: (912) 267-2599
Fax: (912) 267-3517

For enrollment information, contact your agency training officer or the FLETC on-site representative through the appropriate chain of command.

Program Title: INTRODUCTION TO CRIMINAL INVESTIGATION TRAINING PROGRAM (ICITP)

Program Description: The ICITP is designed to acquaint the non-criminal investigator student with the procedures, techniques, legal concerns, and general problems associated with a criminal investigation. The program focuses on the role of the criminal investigator and emphasizes interviewing skills and legal requirements. Combining classroom lectures and practical exercises in the program allows students to better comprehend the various investigative procedures.

Courses include:

- ☐ Administrative Law
- ☐ Courtroom Evidence
- ☐ Court Testimony
- ☐ Description & Identification
- ☐ Federal Court Procedures
- ☐ Federal Criminal Law
- ☐ Fourth Amendment
- ☐ Government Employee Rights
- ☐ Informants
- ☐ Interviewing
- ☐ Interviewing Laboratory
- ☐ Introduction to Criminal Investigations
- ☐ Investigative Report Writing
- ☐ Investigative Techniques
- ☐ Major Case Management
- ☐ Methods & Techniques of Money Laundering
- ☐ Officer Liability
- ☐ Privacy Act/FOIA
- ☐ Questioned Documents
- ☐ Victim Witness Awareness

Length of Training: 9 class days

Prerequisites for Attendance: Although the ICITP provides an overview of the criminal investigative process and focuses on the role of the criminal investigator, it is designed for noncriminal investigator personnel. Specifically in mind are regulatory and compliance inspectors, paralegals, auditors, technical personnel, and others who might assist in a criminal investigation, be required to testify in a criminal matter, or refer a matter to court for criminal investigators.

Program Title: TACTICS FOR FLYING ARMED TRAINING PROGRAM (TFATP)

Program Description: The Tactics for Flying Armed Training Program is designed to enhance the federal agent's or officer's tactics, skills, and knowledge needed to handle a range of situations they may encounter while flying armed. Over the course of the 24 hour program, lectures are conducted on areas such as Use of Force, Transportation Security Administration regulations, emergency procedures, flight crew responses, equipment considerations, airport procedures, role of the Federal Air Marshal, aircraft configurations, and vital aircraft systems.

In addition to the lectures, the students participate in defensive tactics and arrest techniques for operating in a close quarter environment. Interactive and dynamic training is conducted using non-lethal training ammunition in areas such as multiple suspect engagements, judgment shooting, and moving and shooting drills. Students participate in use of force transition drills that incorporate and combine defensive tactics, arrest techniques, and firearms training.

Length of Training: 3 class days

Registration: FLETC Office of Training Support/TAC
Federal Law Enforcement Training Center
1131 Chapel Crossing Road
Glynco, GA 31524
(912) 267-2421

Additional Information: Multiple lodging options are available at the FLETC to include meals, call 912-267-2421 for details.

Questions concerning the course or export training may be directed to the Enforcement Operations Division (912) 267-2599, Course Coordinator John Skidmore (912) 2617-3795 or Branch Chief Carl Milazzo (912) 267-2033.

Program Title: USE OF FORCE INSTRUCTOR TRAINING PROGRAM (UOFITP)

Program Description: This two week course is designed for law enforcement officers, trainers, attorneys and policy makers. It is designed for those who advise law enforcement officers or agents, revise or develop use of force policy, conduct use of force training, and evaluate use of force incidents. This course is not solely intended to show students how to use force but also to show students appropriate methodology in teaching use of force and evaluating use of force incidents.

This program will show students how to develop and implement Use of Force training using dynamic and interactive principles. The student will learn via hands-on participation and demonstration about use of force applications, documentation, court testimony, expert witness, safety issues, scenario development, non-lethal training ammunition use, logistical support, performance testing, planning, design and the proper execution of interactive use of force training. The students will be expected to not only demonstrate proficiency in use of force principles and case law, but also articulate both verbally and in writing facts that justify a particular use of force. The students will also evaluate other student's use of force, teach a 30 minute class and answer questions from an oral board that will consist of questions that students should be expected to ask.

The students will be required to perform the written and verbal articulation exercises recognizing that managers, trainers, and legal advisors are often in a position to provide written or verbal analysis of use of force in various legal and administrative settings, develop policy and training curriculum, and interact with other agencies during training and policy development.

Program Requirements:

- ☐ Attend and successfully complete all components of training. Late arrivals and early dismissals are not permitted.

- ☐ Written test (80% passing requirement), practical exercises on teaching, testifying, report writing and evaluation, and an oral board (pass/fail).

Length of Training: 10 class days

Registration: FLETC Office of Training Support/TAC
Federal Law Enforcement Training Center
1131 Chapel Crossing Road
Glynco, GA 31524
(912) 267-2421

Additional Information: Multiple lodging options are available at the FLETC to include meals, call 912-267-2421 for details.

Questions concerning the course or export training may be directed to the Enforcement Operations Division (912) 267-2599, Course Coordinator John Skidmore (912) 2617-3795 or Branch Chief Carl Milazzo (912) 267-2033.

FIREARMS DIVISION



FIREARMS DIVISION

The mission of the Firearms Division (FAD) is to provide quality training in the safe handling, proficient application, and justifiable use of firearms. The firearms training programs are administered to all basic and advanced law enforcement officers. In addition, FAD has developed several advanced Instructor Training and proficiency programs including:

- ☐ Firearms Instructor Multiple Weapons Training Program (FIMWTP)
- ☐ Firearms Instructor Refresher Training Program (FIRTP)
- ☐ Firearms Instructor Training Program (FITP)
- ☐ Instructor Techniques for Non-Lethal Training Ammunition (ITNTA)
- ☐ Law Enforcement Rifle Training Program (LERTP)
- ☐ Precision Rifle Observer Program (PROP)
- ☐ Reactive Shooting Instructor Training Program (RSITP)
- ☐ Survival Shooting Training Program (SSTP)

These specialized programs are designed to enhance the teaching skills of field firearms instructors who are responsible for designing, developing and coordinating agency firearms requalification exercises.

BASIC PROGRAMS

The basic firearms training programs offered by FAD range from 30 to 64 hours. The courses that comprise the basic curriculum are conducted in four phases:

Phase I – Theories and Techniques of Survival Shooting (TTSS)

Phase II – Survival Shooting Application (SSA)

Phase III – SSA Qualification & Semiautomatic Pistol Performance Practical Exercise

Phase IV – Specialty Courses (JPS-Situational Response)

The Firearms Division staff is committed to providing safe, realistic training that is responsive to the needs of all law enforcement personnel.

For further information, please contact:

Division Chief
Firearms Division
Office of Training Operations
Federal Law Enforcement Training Center
1131 Chapel Crossing Road
Building 221
Glynco, Georgia 31524
Telephone: 912-267-2278
FAX: 912-267-3506

For enrollment information, contact your agency training officer or the FLETC on-site representative through the appropriate chain of command.

Program Title: FIREARMS INSTRUCTOR MULTIPLE WEAPONS TRAINING PROGRAM (FIMWTP)*

Program Description: The FIMWTP is designed to train the experienced Firearms Instructors in several advanced firearms-related subjects. The program content emphasizes the principles, techniques, and tactics employed when using a shoulder weapon (long arm) as a primary weapon and a side arm as a secondary weapon. Also addressed in the training are shoulder weapon retention and take-away techniques.

Courses include:

- ☐ Advanced Handgun/Shotgun Stress
- ☐ Advanced Shotgun
- ☐ Ammunition Deflection and Penetration
- ☐ Basic Shotgun Review
- ☐ Firearms Safety Briefing
- ☐ M-16 Rifle
- ☐ Running Man Move and Shoot
- ☐ Shotgun Reduced Light/Night Fire
- ☐ Submachine Gun
- ☐ Weapons Maintenance

Length of Training: 4.5 class days

Prerequisites for Attendance: For acceptance into the program, the instructor must be a full-time law enforcement officer who meets the following criteria: the applicant must pass a FLETC health screening; have completed the FLETC FITP, NRA, USSS, FBI or other recognized firearms instructor training school; have been a firearms instructor for a minimum of one year; and currently be a firearms instructor.

Program Title: FIREARMS INSTRUCTOR REFRESHER TRAINING PROGRAM (FIRTP)*

Program Description: The purpose of the FIRTP is to update active firearms instructors with current firearms methodologies, policies and procedures. The program is also designed to introduce and discuss contemporary firearms trends and techniques. The students are required to develop a dynamic course of fire, demonstrate instructor skills and successfully complete all course objectives through hands-on participation.

Courses include:

- ☐ Advanced Shotgun Applications
- ☐ Dynamic Cover Drills
- ☐ Instructor Liability
- ☐ Interactive Cover Drills
- ☐ Interactive Judgment Drills
- ☐ Introduction to Dynamic and Interactive Course Development

- ☐ JPS Applications
- ☐ Range/Off-Range Safety
- ☐ Situation Response
- ☐ Static Course Development
- ☐ Subdued Light Techniques

Length of Training: 5 class days

Prerequisites for Attendance: For acceptance into this program, the applicant must meet the following criteria: pass a FLETC health screening; have graduated from a Firearms Instructor School presented by such organizations as the FLETC, NRA, FBI/DEA, USSS or equivalent; be in good physical condition; actively engage in firearms training; be agency-designated as a firearm's instructor; and currently serving as a full-time law enforcement officer. The Program Manager also recommends that the applicant be a graduate of an instructor development course offered by recognized training academies. The applicant should be highly motivated to attend and have a minimum of one year since graduation from a firearms instructor school.

Program Title: FIREARMS INSTRUCTOR TRAINING PROGRAM (FITP)*

Program Description: The FITP provides a specific curriculum of training addressing the needs and requirements of a firearms instructor. These instructors serve as their agency point of authority in the safe conduct of agency firearms qualification programs. Various instructional methodologies including conferences, lectures, role playing, demonstrations, discussions, and practical exercises are used during the FITP.

Topics include:

- ☐ Advanced Handgun/Shotgun Stress
- ☐ Advanced Shotgun Techniques
- ☐ Basic Marksmanship Instruction
- ☐ Downed/Disabled Officer Course
- ☐ Dual Assailant
- ☐ Firearms Safety Rules and Regulations
- ☐ Handgun/Shotgun Stress
- ☐ Indoor Reduced Light
- ☐ Instinctive Reaction
- ☐ Instructional Techniques
- ☐ Instructor Liabilities
- ☐ Judgment Pistol Shooting
- ☐ Officer Survival
- ☐ Off-Range Safety
- ☐ On-line Instruction
- ☐ On-line Instruction with Basic Students
- ☐ Preventing Injury and Illness on Ranges
- ☐ Range Organization and Administration
- ☐ Rifle Lecture/Laboratory
- ☐ Semiautomatic Lecture/Laboratory

- ☐ Situation Response Exercises
- ☐ Submachine Gun Familiarization
- ☐ Survival Shooting Techniques
- ☐ Target Analysis
- ☐ Trauma Management
- ☐ Use of Cover Drills

Length of Training: 10 class days

Prerequisites for Attendance: For acceptance into this program, the applicant must meet the following criteria: pass a FLETC health screening; experience in, or possess the potential for, presenting instructional material to law enforcement personnel; qualified in parent agency course of fire; actively engaged in, or expected to be detailed as, a firearms instructor for parent organization; be in good physical condition; and currently serve as a full-time law enforcement officer.

**Program Title: INSTRUCTOR TECHNIQUES FOR NON-LETHAL TRAINING
AMMUNITION (ITNTA)***

Program Description: The ITNTA is designed to assist the law enforcement trainer (LET), either firearms or use of force instructors, with the design and implementation of firearms-related, scenario-based training using non-lethal training ammunition (NLTA). The LET student will be assigned to a multi-person team tasked with the development and implementation of a variety of training exercises using *SIMUNITION FX marking cartridges or similar NLTA*. *The program also requires the successful completion of a written, multiple-choice examination.*

Courses include:

- ☐ Guidelines for Role Players
- ☐ Interactive Training
- ☐ NLTA Supplement to Training
- ☐ Personnel for Conducting Interactive Training with NLTA
- ☐ Phases of Training
- ☐ Scenario Development and Other NLTA Applications
- ☐ Survival Stress, Mental Preparation and Crisis Rehearsals
- ☐ Training Weapons, Ammunition, Protective Equipment, Facilities and

Length of Training: 3.5 class days

Prerequisites for Attendance: For acceptance into this program, the applicant must meet the following criteria: pass a FLETC health screening; is an agency designated firearms or use of force instructor who has graduated from an instructor training program as an instructor; and currently serving as a full-time law enforcement officer. The Program Manager recommends that the applicant be a graduate of an instructor development course offered by recognized training academies. The applicant should be highly motivated to attend and have a minimum of one year experience as either a firearms or use of force instructor, with sufficient knowledge of agency and job requirements to effectively formulate and evaluate training program objectives.

Program Title: LAW ENFORCEMENT RIFLE TRAINING PROGRAM (LERTP)*

Program Description: The LERTP is a training program for the law enforcement officer (LEO) who has responsibility for carrying a semiautomatic rifle for duty related incidents. The program is designed to further enhance rifle skills and proficiency in field application. This is a basic long arm course that targets the person who has limited rifle skills. Portions of the LERTP will be conducted at the Department of the Army, Ft. Stewart Long Range Facility. Classes are limited to 12 students.

Courses include:

- ☐ Assembly/Disassembly
- ☐ Cold Bore Shots
- ☐ Cycle of Operation
- ☐ Data Book/Records Keeping
- ☐ Effects of Weather/Wind
- ☐ Elevated Shooting
- ☐ Firearms Safety Briefing
- ☐ Long Range Shooting
- ☐ Moving Target Shooting
- ☐ Position Shooting
- ☐ Reduced Light Shooting
- ☐ Rifle Ballistics
- ☐ Rifle Nomenclature
- ☐ Weapon Maintenance
- ☐ Shooting Fundamentals
- ☐ Shot Placement on Humans
- ☐ Sight-In Techniques
- ☐ Tactical/Decision Courses of Fire

Length of Training: 5 class days

Prerequisites for Attendance: For acceptance into the program, the student must meet the following criteria: the applicant must pass a FLETC health screening; be in good physical condition; have completed a basic law enforcement academy; and be presently employed by a law enforcement agency as a sworn LEO, or as an agency instructor.

Program Title: PRECISION RIFLE OBSERVER PROGRAM (PROP)*

Program Description: The PROP is an advanced scope rifle training program. The program targets individual law enforcement officers (LEO) who have responsibilities in the possible deployment and usage of a scope rifle weapon system. The program has several mission statements which follow scenarios from the call out to a possible shot being fired. Students have the option to choose the training situations from a list of critical incident situations. Portions of this program include the use of the Department of the Army, Ft. Stewart Sniper Training Facilities. Classes are limited to 12 students and will revolve around a two-person rifle/observer team.

Courses include:

- ☐ Advanced Rifle Ballistics

- ☐ Counter Sniper Tactics
- ☐ Crisis Site Scenarios (Beginning to End Some Live Fire)
- ☐ Data Book/Cold Bore Shot
- ☐ Elevation Shooting/Varying Distances
- ☐ Equipment Overview
- ☐ Glass Deflection Demo/Drill
- ☐ Moving Target Drills
- ☐ Observation Techniques/Tactical Approach
- ☐ Observer Semiautomatic Rifle Familiarization
- ☐ Quick Reaction Drills
- ☐ Reduced Light Shooting
- ☐ Safety Rules/Regulations
- ☐ Selection and Occupation of Positions
- ☐ Unknown Distance Course Out to 600 Yards

Length of Training: 5 class days

Prerequisites for Attendance: For acceptance into the program, the student must meet the following criteria: the applicant must pass a FLETC health screening; must be in good physical condition; have completed a basic law enforcement academy; have completed a basic sniper or rifle training program; and be presently employed by a law enforcement agency as a sworn law enforcement officer, or as an agency instructor.

Program Title: REACTIVE SHOOTING INSTRUCTOR TRAINING PROGRAM (RSITP)*

Program Description: The RSITP enables new firearms instructors and field instructors to learn to teach Reactive Shooting. Reactive Shooting has been adopted by a number of federal agencies. It is expected the technique will continue to grow and will be adopted by other agencies. Intensive in nature, the training uses lecture, demonstration, laboratory exercises and student demonstrated proficiency by completing a qualification course of fire to the RSITP standard.

Topics include:

- ☐ Firearms Safety Rules Regulations
- ☐ Offering Safety
- ☐ Pistol Descriptions
- ☐ Reactive Shooting for Instructors
- ☐ Reactive Shooting Graded PE
- ☐ Reactive Shooting Scenarios with NLTA

Length of Training: 5 class days

Prerequisites for Attendance: For acceptance into the program, the applicant must be a full-time law enforcement officer who meets the following criteria: the applicant must pass a FLETC health screening; have completed a recognized firearms instructor training program; must be an active firearms instructor. Students are encouraged to bring their agency issued carry weapon, holster, and other equipment.

Program Title: SURVIVAL SHOOTING TRAINING PROGRAM (SSTP)*

Program Description: The SSTP is a dynamic training program designed to train LEOs concepts in survival/reaction shooting skills. Once the officers develop these skills, they will learn to apply them in a variety of stressful, practical situations. Within the eight (8) day training program, the officer will employ several different types of weapons including pistols, shotguns and submachine guns. The student will learn how to apply reaction shooting concepts to virtually any handgun or shoulder weapon. The student will learn to apply marksmanship principles in a much faster time frame without sacrificing accuracy. Ultimately, the SSTP is designed to prepare LEOs to survive an armed confrontation in a street situation.

Topics include:

- ☐ Emergency Distance Shooting
- ☐ Live-Fire Shoot House Drills
- ☐ Physical Effects of Stress
- ☐ Pivot Drills
- ☐ Reduced Light with Flashlight
- ☐ Running Man Drills
- ☐ Safe Weapons Handling
- ☐ Submachine Gun Drills
- ☐ Tactical Shotgun Drills
- ☐ Tactical Speed Shooting Drills
- ☐ Use of Cover Drills

Length of Training: 8 class days

Prerequisites for Attendance: The training is open to any full-time law enforcement officer who has completed at least a basic firearms' training program. The applicant must also be able to pass a FLETC health screening.

FORENSICS AND INVESTIGATIVE TECHNOLOGIES DIVISION



FORENSICS AND INVESTIGATIVE TECHNOLOGIES DIVISION

COURSE DESCRIPTION AND OBJECTIVES

The mission of the . Forensics and Investigative Technologies Division (FIT), is to provide training to the agents and officers of tomorrow in the day-to-day, hands-on, technical aspects of law enforcement and provide them with the necessary contemporary scientific and technological skills to perform those law enforcement functions. The complex criminal activities of today require law enforcement officers to work with each other in planning and executing a variety of law enforcement activities. The emphasis is on teamwork.

The Division staff provides classroom presentations and practical exercises in such vital areas as documenting a crime scene, obtaining classifiable suspect fingerprints, recognizing illegal narcotics, using investigative photography and investigating archeological resource crimes. Realism, the keynote of all practical exercises, is attained through the employment of professional role players, appropriate settings, carefully designed scenarios, transportation, firearms, communications and other modern implements of the law enforcement profession.

Certain fundamentals of Federal law enforcement are taught to every basic law enforcement student, whether in a police, land management, inspector or criminal investigator training program. The Forensics and Investigative Technologies Division is constantly alert to changing procedures, techniques, and operational concepts, and ensures that course material reflective of such change is incorporated into appropriate courses on a timely basis.

Courses taught by the Division in the Criminal Investigator Training Program include: Aerosol Irritants, Crime Scene Investigation, Physical Evidence, Drugs of Abuse, Fingerprinting including the Automated Fingerprint Identification System, Law Enforcement Video and Photography. Additional courses taught by this Division in other Center programs include: Arson Investigation, Technical Investigative Equipment, Contraband Detection, Crowd Control, Sex Crimes Investigation, Death Investigation, Operational Skills Laboratory, Final Practical Exercises and Latent Prints.

For further information, please contact:

Division Chief
Forensics and Investigative Technologies Division
Federal Law Enforcement Training Center
1131 Chapel Crossing Road
Townhouse 381
Glynco, GA 31524
Telephone: (912) 267-2815
Fax: (912) 267-3464

For enrollment information, contact your agency training officer or the FLETC on-site representative through the appropriate chain of command.

Program Title: ADVANCED LAW ENFORCEMENT PHOTOGRAPHY TRAINING PROGRAM (ALEPTP)

Program Description: The ALEPTP is designed for experienced law enforcement officers and investigators who possess a basic knowledge of photography; a compact study in advanced investigative photography techniques and equipment is provided. Students will be required to demonstrate the specific knowledge and skills necessary for successful performance in the field. They also will be assisted in achieving a level of proficiency to successfully complete most investigative, identification, surveillance, or crime scene photographic assignments. This proficiency will come as a result of classroom instruction and practice on field problems involving the use of 35mm single lens reflex film and digital cameras, various lenses, light meters, films, flash units, night vision equipment, and digital cameras.

The major course areas of digital photography, day and night surveillance, color and black and white photography, and crime scene photography are presented by classroom lecture and practical exercises.

Courses include:

- ☐ Cameras and Meters
- ☐ Camera Systems
- ☐ Crime Scene and Arson Photography
- ☐ Digital Imaging
- ☐ Digital Photography
- ☐ Digitizing Film Negatives and Transparencies
- ☐ Flash Photography
- ☐ Night Vision Photography Equipment
- ☐ Photographic Surveillance Equipment and Techniques
- ☐ Special Films and Photoshop

Length of Training: 9 class days and nights

Prerequisites for Attendance: For acceptance into the program, the applicant must be a full-time law enforcement officer or a full-time permanent employee whose primary duty is investigative photography for a Federal, State, County or Municipal Law Enforcement Agency. The applicant also must possess knowledge of basic photography. Partner organization personnel have first priority for selection.

Program Title: ARCHEOLOGICAL RESOURCES PROTECTION TRAINING PROGRAM (ARPTP)

Program Description: The ARPTP was developed by the FLETC together with the U.S. Forest Service, Bureau of Land Management, and the National Park Service. The course developers from these Federal agencies were experienced in the disciplines of both criminal investigation and archeology.

During the program, students participate in integrated lectures and discussions. Advanced and specialized training is offered to both the law enforcement officers and the archeologists in the same classroom setting. At other times, the participants are separated in order to provide law enforcement training to the archeologists and archeological training to the law enforcement officers. This program identifies the need for the team concept for archeological resource crime scene investigation.

Topics include:

- ☐ Archeological Crime Scene Investigation
- ☐ Case Studies
- ☐ Collecting and Trafficking Network
- ☐ Field Practical Exercise
- ☐ Prevention
- ☐ Relevant Laws
- ☐ Site Analysis

Topics presented to the archeologists include:

- ☐ Introduction to Federal Criminal Justice System
- ☐ Site Damage Assessment Report
- ☐ Testifying in Court

Topics presented to law enforcement officers include:

- ☐ Introduction to Archeology
- ☐ Surveillance Techniques
- ☐ Undercover Operations

Length of Training: 5 class days

Prerequisites for Attendance: Enrollment is limited to full-time, sworn law enforcement officers and archeologists employed by Federal, State or local governments.

Program Title: COVERT ELECTRONIC SURVEILLANCE PROGRAM (CESP)

Program Description: The CESP is designed to train the experienced law enforcement investigator in the proper use of technical investigative equipment in compliance with all applicable Federal legal procedures that govern audio -video surveillance activities. Participants learn the proper techniques for the operation, installation, and field maintenance of equipment and devices such as audio body recording microphones and connectors, RF agent safety transmitters and receivers, video cameras (including board cameras), and audio-video recording systems. This program concentrates exclusively on consensual monitoring situations and surveillance operations. *Non-consensual monitoring and associated applications will not be addressed by the TIE training program.*

Regulations concerning the use of technical investigative equipment vary considerably from state to state; therefore, this program concentrates only on applicable Federal requirements. All program participants are expected to be knowledgeable of the legal procedures of their respective states.

Topics include:

- ☐ Acoustics and Microphones
- ☐ Audio Body Wire Installation and Operation
- ☐ Audio Recorders

- ☐ Audio Work Copy Generation
- ☐ Basic Electronics
- ☐ Batteries and Power Packs
- ☐ Body Worn Video
- ☐ Cables and Connectors
- ☐ CCTV Applications and Night Vision
- ☐ Concealment Techniques
- ☐ Covert Video Installations
- ☐ Electrical Safety
- ☐ Equipment Maintenance and Inventory
- ☐ Federal Laws for Audio-Video Surveillance
- ☐ Radio Frequency and Antennas
- ☐ Receivers/Transmitters
- ☐ Site Survey
- ☐ Soldering/Field Repairs and troubleshooting
- ☐ The Threat of Countermeasures

Length of Training: 10 days

Prerequisites for Attendance: For acceptance into the program, the applicant must be a full-time law enforcement officer or a full-time permanent employee whose primary or secondary duty includes working in the technical surveillance field for a Federal, State, County or Municipal Law Enforcement Agency. The applicant also must possess knowledge of basic surveillance equipment and technology. Partner organization personnel have first priority for selection. Applicants must be full-time sworn law enforcement officers.

Program Title: COVERT ELECTRONIC TRACKING PROGRAM (CETP)

Program Description: Upon completion of this program of instruction the students will be able to evaluate case requirements and choose the appropriate type of tracking system; plan an installation of self-contained powered units; install units on several vehicles and recover the equipment. Both RF and GPS based units will be used and exercises will cover both. Students will successfully track RF beacons and recover GPS data.

Program Topical Areas

- ☐ Course Objectives/Introduction
- ☐ Legal Issues Covert Electronic Tracking (Legal Division)
- ☐ RF Tracking Theory
- ☐ Installation RF Systems
- ☐ Use of RF Systems
- ☐ Surreptitious Entry Vehicles
- ☐ Parasitic Power
- ☐ RF Tracking Lab
- ☐ GPS Tracking Theory
- ☐ GPS Tracking Systems
- ☐ GPS Tracking Lab

Length of Training: 5 days

Prerequisites for Attendance: For acceptance into the program, the applicant must be a full-time law enforcement officer or a full-time permanent employee whose primary or secondary duty includes working in the technical surveillance field for a Federal, State, County or Municipal Law Enforcement Agency. The applicant also must possess knowledge of basic surveillance equipment and technology. Partner organization personnel have first priority for selection.

Program Title: IP CAMERA PROGRAM (IPCP)

Program Description:

- ☐ Students will learn how to remotely install a camera in an office type environment or other locations that will transmit a video image either locally to a surveillance team or worldwide via the internet back to your office in a secure manner.
- ☐ Using a WI-FI enabled laptop and desktop computer, access remotely controllable cameras via the internet in a secure manner.
- ☐ Using a cellular air card and laptop computers access remote cameras for surveillance work.
- ☐ Using the CESP server the student will learn how install a wireless system can be installed to aid in training, surveillance and counterterrorism cases using this new and emerging surveillance tool.

Length of Training: 5 days

Prerequisites for Attendance: For acceptance into the program, the applicant must be a full-time law enforcement officer or a full-time permanent employee whose primary or secondary duty includes working in the technical surveillance field for a Federal, State, County or Municipal Law Enforcement Agency. The applicant also must possess knowledge of basic surveillance equipment and technology. Partner organization personnel have first priority for selection.

Program Title: MANAGING A TECHNICAL OPERATIONS PROGRAM (MTOP)

Program Description: This course is for law enforcement managers who supervise a technical surveillance unit or who have responsibility over technical operations, personnel, equipment or reporting. It will concentrate on legal issues of technical surveillance, evidence requirements, storage and standard operating procedures. The program is designed to assist managers in budgeting, equipment acquisition, training requirements and reporting. It will provide an overview of how audio and video equipment work and why proper maintenance and upkeep is so important.

Proposed Topics:

- ☐ Legal Issues of Technical Surveillance
- ☐ Evidence in a Technical Environment (Digital/Analog)
- ☐ Standard Operating Procedure Requirements
- ☐ Basic Understanding of Electronics, Power Supplies and Connectors
- ☐ Overview of Recorders, Transmitters, RF Theory, Microwave
- ☐ Overview of Video (Remote, IP, Concealment)

- ☐ Demonstration of Technical Equipment Capabilities and Inabilities (Tracking, IP cameras, remote surveillance cameras, long range photography with audio)
- ☐ Budgeting for Technical Operations/Equipment/Supplies
- ☐ Storage and Maintenance
- ☐ Site Surveys and Operational Planning
- ☐ Countermeasures Overview
- ☐ Training
- ☐ Sources of Information

Length of Training: 4 days

Prerequisites for Attendance: For acceptance into the program, the applicant must be a full-time law enforcement officer or a full-time permanent employee whose primary or secondary duty includes working in the technical surveillance field for a Federal, State, County or Municipal Law Enforcement Agency. The applicant also must possess knowledge of basic surveillance equipment and technology. Partner organization personnel have first priority for selection.

Program Title: REMOTE UNATTENDED VIDEO PROGRAM (RUVF)

Program Description: Upon completion of this program of instruction the students will be able to evaluate case requirements and choose the appropriate type of video surveillance equipment; plan an installation and construct a concealment; install video equipment and record evidence. Students will do this by using existing building wires, using various line transmission equipment, microwave equipment, remote controlled equipment and network equipment.

Program Topical Areas:

- ☐ Course Objectives/Introduction
- ☐ Legal Review Video and Video/Audio Surveillance (Legal Division)
- ☐ Video Formats and Recorders
- ☐ Hardwire Kit Lab
- ☐ Line transmission Systems
- ☐ Hardwire Exercise
- ☐ Fiber and Coax Systems
- ☐ Low Light Video
- ☐ Microwave Systems
- ☐ IP Cameras
- ☐ IP Camera Lab
- ☐ Drop Car Concealments
- ☐ Drop Car Concealment Lab
- ☐ Handling Digital Video Evidence
- ☐ Making Analog and Digital Copies of Video
- ☐ Outdoor Video Systems

Length of Training: 5 days

Prerequisites for Attendance: For acceptance into the program, the applicant must be a full-time law enforcement officer or a full-time permanent employee whose primary or secondary duty includes working in the technical surveillance field for a Federal, State, County or Municipal Law Enforcement

Agency. The applicant also must possess knowledge of basic surveillance equipment and technology. Partner organization personnel have first priority for selection.

Program Title: WILDLAND FIRE ORIGIN AND CAUSE DETERMINATION (WFOCD)

Program Description: Wild land fires result in tremendous devastation of public resources and private property. The increasing incidence of wildland fires, especially those of an incendiary nature (arson), illustrates the need for a greater number of competently trained wildfire investigators. In recognition of this need, the FLETC, together with the U.S. Forest Service, the Bureau of Land Management, and the National Park Service, developed the WFOCD. This program is in accordance with the new National Wildfire Coordinating Group (NWCG) FI-210, Wildland Fire Origin & Cause Determination.

Students will receive instruction and participate in discussions in several wild land fire investigation topic areas.

Courses include:

- ☐ Professional Standards for Fire Investigators
- ☐ Fire Investigator Certification Process
- ☐ Ignition Factors and Sources
- ☐ Fire Scene Evidence
- ☐ Fire Behavior and Burn Pattern Indicators
- ☐ Arson Recognition
- ☐ Fire Investigation Methodology
- ☐ Interviewing Witnesses
- ☐ Courtroom Testimony and Preparation

Length of Training: 5 class days

Prerequisites for Attendance: Enrollment is limited to full-time Federal law enforcement officers or other personnel employed by partner organizations who have significant responsibilities for investigation of wild land fires. Non-Partner Organization, State, and local personnel are admitted on a spaceavailable basis.

LAW ENFORCEMENT LEADERSHIP INSTITUTE

Section I: *Future Trends in Crime: Law Enforcement in a Changing America*

- ♦ A. Older citizens/
older victims
- ♦ B. The geriatric
offender
- ♦ C. The aging
workforce

Proactive Strategies



Situational Leadership II Model



DEVELOPMENT LEVEL OF INDIVIDUAL

LAW ENFORCEMENT LEADERSHIP INSTITUTE

The Federal Law Enforcement Training Center Management Institute (LELI) is a Training Division in the FLETC Training Directorate with offices located in Townhouse 387A & B, Glynco, GA. LELI classes are conducted in a state-of-the-art conference facility that includes two classrooms, six breakout rooms and a student lounge area. The LELI staff designs, develops, coordinates and administers training programs for Federal law enforcement supervisors, managers and executives. Our goal is to provide our customers with training and development opportunities that address the leadership competencies needed to supervise and manage effectively in Federal law enforcement organizations. The learning methodologies used include lectures, small group discussions, case studies, problem-solving exercises, simulations, role-plays, and individual and group presentations. Many of our programs incorporate state-of-the-industry computer-generated management style inventories that provide participants with comprehensive feedback tailored to their individual needs.

The LELI training programs are unique in that they expressly confront the challenge of managing in the context of Federal law enforcement. Moreover, they bridge the gap between the widely available generic courses and the technical skills courses typically offered in-house by government organizations. The interagency training environment exposes participants to a variety of law enforcement organizations – promoting growth through shared leadership experiences while building effective interagency relationships so vital to the success of law enforcement organizations in today's world.

All of the training provided by LELI focuses heavily on the human capital development disciplines and the law enforcement mission and culture. LELI has partnered with nationally and internationally renowned experts on leadership, enabling LELI to deliver to its customers some of the best leadership training found anywhere. Further enhancing the effectiveness of its programs, LELI's courses have been customized to address the concerns and needs of the law enforcement community. This partnership has proven to be an investment that will continue to develop and prepare the next generation of law enforcement leadership for this nation.

To ensure that the specific needs and concerns of law enforcement supervisors and managers are addressed, LELI's management and instructional staff are themselves law enforcement managers. Many of the courses and programs that are taught require staff members to complete training and licensing requirements. Additionally, all of LELI's adjunct faculty and contractual instructors have either extensive law enforcement management experience or are recognized as subject matter experts in issues related to law enforcement leadership. The LELI staff is ready to assist law enforcement managers and supervisors in solving training problems.

For further information, please contact:

Law Enforcement Leadership Institute
FLETC
1131 Chapel Crossing Road
Glynco, GA 31524
Townhouse 387 A&B

Telephone Contact:

(912) 267-2988

Facsimile Contact:

(912) 267-2745

Program Title: LAW ENFORCEMENT MANAGERS' TRAINING PROGRAM (LEMTP)

Program Description: The Law Enforcement Managers' Training Program (LEMTP) provides law enforcement second-line supervisors and managers with the competencies needed to manage resources and lead people effectively. In the LEMTP law enforcement leaders learn and network with peers who share similar experiences, challenges, and other concerns facing law enforcement managers today. Using the results from three behavioral instruments administered in the program, participants gain a valuable understanding of their own behavioral styles and the impact of these styles on their colleagues, employees, and organizations—information that is indispensable for long-term effective leadership.

The skills taught in the LEMTP are aligned with the Office of Personnel Management's second-line leadership competencies that are tied directly to personal and organizational skills. It provides managers with tools to meet the complex problems of today's work environment. It also provides them with information to develop their cognitive abilities and the skills needed to carry out human capital leadership principles in their organizations.

LEMTP is sequenced in a way that a common thread continues from the LELI's Law Enforcement Supervisor Training Program into the LEMTP. This competency-driven program includes the following courses:

- ☐ Transition to Mid-Level Management
- ☐ Stress Management
- ☐ Conflict Resolution
- ☐ Managing Change
- ☐ Strategic Thinking
- ☐ Planning
- ☐ Media Relations
- ☐ Effective Writing
- ☐ Time Management
- ☐ Role of the Leader
- ☐ Creating a High Performance Climate
- ☐ Communications
- ☐ Legal Issues
- ☐ Developing an Effective Organization

Length of Training: 8 class days

Prerequisites for Attendance: This program is not intended for entry-level supervisors. It is designed for Federal law enforcement managers who have completed a first-line supervisory training program, such as the Law Enforcement Supervisor Leadership Training Program (LESLTP) or one who has served in an operational supervisory role.

Program Title: LAW ENFORCEMENT SUPERVISORS' LEADERSHIP TRAINING PROGRAM (LESLTP)

Program Description: This program is a career development tool that provides a unique opportunity for

law enforcement professionals to develop and refine their supervisory skills in a supervisory training program designed for law enforcement. The instructors in this program, all current or former supervisory law enforcement professionals, bring a unique understanding of the law enforcement culture and the practical knowledge of how to meet the challenges that a law enforcement supervisor will face in operational law enforcement settings.

Participants in this program will learn how to apply basic leadership knowledge, skills, and abilities (KSAs) to attain the highest level of performance and accountability. This program develops the new law enforcement leader's skill base in three key enablers of human capital leadership: people, processes, and technology. The program focuses heavily on the most important enabler: people.

The leadership development journey begins with self assessment, and coming to the understanding that people are assets whose value can be enhanced through investment and understanding. The law enforcement leadership journey continues by helping the new leader to understand, and then align with the employing agency's vision, mission, future goals, core values and objectives. Through this process, participants learn to lead by example.

This program provides the students with the competencies needed to be effective as a leader in the law enforcement community. The KSA topical areas include leadership skills, communication skills, team building, conflict management, human capital resource management, legal responsibilities, stress management, workplace diversity, performance skills, briefing skills, and decision-making skills. Using their own life and work experiences, participants will explore these topics and develop skills through use of an adult learning model that employs lecture, laboratory and practical exercises, case studies, and self-directed learning.

Topical Competencies:

- ☐ Leadership Skills for the Future: Building a Law Enforcement Team for the 21st Century
- ☐ Leadership Through Understanding Behavioral Diversity
- ☐ Leadership Skills for Public Speaking
- ☐ Leadership and Understanding Stress in the Law Enforcement Culture
- ☐ Leadership and Performance Management in Law Enforcement
- ☐ Conflict Management for Law Enforcement Supervisors
- ☐ Leadership & the One Minute Manager, SL® II for Law Enforcement
- ☐ Managing the Federal Employee Discipline & Performance Process (Legal)
- ☐ Leading Vision: Mission & Technology Forecasting
- ☐ Networking Skills for Law Enforcement Supervisors
- ☐ Leadership & Understanding Attitudes / Values / Principles & Ethics

NOTE: To complete this program successfully, participants will need to complete approximately 16 hours of self-directed study after hours.

Length of Training: 8 class days, 80 training hours

Prerequisites for Attendance: This program is designed as a career development tool; participation is determined by Partner Organization needs.

**Program Title: LEADERSHIP THROUGH UNDERSTANDING HUMAN BEHAVIOR
TRAINING PROGRAM (LTUHBTP)**

Program Description: This program is a career development tool that provides a unique opportunity for law enforcement professionals to develop and refine their supervisory skills in a training program specifically designed for law enforcement. The instructors in this program, all current or former law enforcement leadership professionals, bring a unique understanding of the law enforcement culture, and the practical knowledge of how to meet the challenges that a law enforcement supervisor will face in operational law enforcement settings.

This program is designed to provide law enforcement supervisors and managers who have not taken the Law Enforcement Supervisors' Leadership Training Program (LESLTP) and are not scheduled to attend LESLTP, with the key leadership competencies that they will need to become more effective leaders. Over the last few years, LELI has had numerous requests from managers attending the Law Enforcement Managers Training Program (LEMTP) for a program that covers the competencies in DISC, Values, and Leadership and the One Minute Manager (Situational Leadership® II) – all covered in LESLTP. These courses focus heavily on the human capital leadership “enablers”, dealing specifically with the most important enabler, “people”. Participants learn how human capital leadership competencies and practices can improve their organizations' economy, efficiency, and effectiveness; thus developing their people and providing a better service to our Nation. This program is designed to meet that need, but it is not intended to replace the LESLTP. Additionally, supervisors and managers who have completed courses in the above competencies may also wish to consider taking this program in order to enhance their skills (“sharpen the saw”) in these competencies.

Topical Competencies:

- ☐ Attitudes, Values and Ethics
- ☐ Communication Skills
- ☐ Leadership and the One Minute Manager (Situational Leadership® II)
- ☐ Understanding Behavioral Diversity (DISC)
- ☐ Leadership Application Exercises

NOTE: To complete this program successfully, participants will need to complete 4 hours of self-directed learning after-hours.

Length of Training: 3 class days, 24 training hours

Target Audience: Middle Managers

Prerequisites for Attendance: This program is designed as a career development tool; participation is determined by Partner Organization needs.

**Program Title: SITUATIONAL LEADERSHIP® II (LAW ENFORCEMENT VERSION)
(SLII)**

Program Description: This program teaches the leadership model developed by Dr. Ken Blanchard and his colleagues at The Ken Blanchard Companies. The Law Enforcement Leadership Institute

(LELI) and The Ken Blanchard Companies have collaborated to customize the program for law enforcement leaders and managers. It provides a unique opportunity for law enforcement professionals, not only to refine their supervisory and leadership skills and share their real-world experiences, but more importantly, to use Situational Leadership® II (SLII) to develop their people.

SLII (Law Enforcement Version) provides the participant with the competencies needed to lead their people based on each individual's or team's skill and attitude level for a specific task or mission. By using this model, law enforcement leaders can develop their people and organizations into highly effective individuals, teams and agencies that recognize the intrinsic value of each employee.

The instructors are current or former law enforcement professionals and have been qualified by The Ken Blanchard Companies to present the program. These professionals bring a unique understanding of the law enforcement culture, and practical knowledge of how to meet the challenges that face a law enforcement supervisor in operational settings.

Participants in this program will gain an understanding of how to apply Situational Leadership® II in both their personal lives and their law enforcement careers. Participants will explore topics to develop skills using an adult learning model that employs lecture, case studies, practical exercises, and self-directed learning. This program is highly participatory and hands-on.

Program Competencies:

- ☐ Beliefs and Building Blocks
- ☐ Problems & Needs Diagnosis
- ☐ Leadership Flexibility
- ☐ Implementing and Applying Situational Leadership® II
- ☐ Initiating and Implementing Organizational Change
- ☐ Leadership for the Future
- ☐ Matching Leadership Style to Development Level

Length of Training: 3 class days, 24 training hours

Target Audience: Anyone who has a law enforcement leadership role.

Prerequisites for Attendance: This program is designed as a career development tool; participation is determined by Partner Organization needs.

Program Title: THE SEVEN HABITS OF HIGHLY EFFECTIVE PEOPLE® (SHHEPTP)

Program Description: The Law Enforcement Leadership Institute in partnership with the Franklin Covey Company is proud to offer the program “The Seven Habits of Highly Effective People®.” This timely program contains all the information and materials found in the public or corporate offerings, but has been tailored to meet the unique needs of the law enforcement professional. Each facilitator is a current or former law enforcement professional certified by the Franklin Covey Company to present this challenging program.

The extraordinary events of September 11, 2001 and the continuing “War Against Terrorism” are calling law enforcement professionals to undertake additional duties including heightened vigilance, mission redefinition or expansion and, for some, agency reassignment or reorganization.

The strategic management of human capital is critical to success in meeting these challenges. The Administration and the Congress both recognize the importance of human capital and encourage further investment in these valuable assets. The key to increased security and successful law enforcement operations are the people who do the tasks. They must be responsible, accountable, able to develop and use their many talents, and must be recognized for their unique contributions.

The Seven Habits program begins and enhances the developmental process for the law enforcement professional by encouraging and facilitating the recognition of **Being Proactive** in choosing one's attitude, by creating opportunities for success by being "response-able."

To **Begin With the End in Mind**, is the habit of personal leadership. It emphasizes future possibilities rather than past obstacles in one's professional and personal lives. It encourages the participant to focus on what is important rather than what appears urgent by **Putting First Things First**.

Law enforcement professionals must recognize the importance of effective communication through the habit of **Think Win-Win**, the habit of interpersonal leadership. Effective communication requires that one be able to listen empathically before speaking. Through the habit of **Seek First to Understand, Then be Understood** the law enforcement professional will strengthen the habit of communication.

An emerging strength for the law enforcement community is the recognition of diversity whether defined by demographics, values, behaviors or experiences. **Synergy** is the habit of creative cooperation to maximize learning different points of view and seeking to find a better solution to a problem.

Finally, the law enforcement professional must recognize that only through continual improvement or **Sharpening the Saw** can one keep current of the latest law enforcement techniques and maintain physical and emotional health.

Employees are the most effective enablers for organizational effectiveness. This program provides tools to enhance their individual performance and to become persons of positive influence in the organization.

Please note that 4-6 weeks prior to the start of the program, participants must complete a 360-degree 7-Habits® Profile to obtain valuable feedback needed during the conduct of the training. This program may be available for export to your location for the price of the training materials and the travel and per diem expenses of the facilitators.

Length of Training: 4 class days, 32 training hours

LEGAL DIVISION



LEGAL DIVISION

The staff of the FLETC Legal Division (LGD) consists of attorneys who have a variety of law enforcement, prosecutive, and Federal trial experience. They are responsible for the development and presentation of all of the legal courses taught in the Center's basic training programs. In addition to providing basic training, the Legal Division staff has developed a highly regarded weeklong Continuing Legal Education Training Program. They have designed this program to update experienced agents and law enforcement officers in current legal issues.

An additional resource for Federal, State and local law enforcement officers and agents is the *Quarterly Review*. Published four times a year, the *Quarterly Review* features articles on recent developments in Federal case law that impact the Constitutional requirements placed on law enforcement actions. The *Quarterly Review* is available at <http://www.fletc.gov/legal>. Prior issues of the *Quarterly Review* are archived and available on the web site.

For further information, please contact:

Division Chief
Legal Division
Federal Law Enforcement Training Center
1131 Chapel Crossing Road
Building 69, 2nd Floor
Glynco, GA 31524
Telephone: 912-267-2689
FAX: 912-261-3635

For enrollment information, contact your agency training officer, your on-site representative at the Center, or the IG Academy.

Program Title: CONTINUING LEGAL EDUCATION TRAINING PROGRAM (CLETP)*

Program Description: Federal law enforcement officers and agents attending the CLETP receive a refresher in the legal subject matter presented in their basic training. This course can help increase investigative skills in gathering evidence and help avoid liability through increased knowledge of the law. In this legal review, recent court decisions, new laws, and changes to laws are discussed, bringing the student up-to-date with current law. The CLETP is offered at the Center in Glynco and on an export basis.

Topics include:

- ☐ Courtroom Evidence
- ☐ Electronic Law and Evidence
- ☐ Fifth Amendment Self-Incrimination
- ☐ Fourth Amendment Search and Seizure
- ☐ Government Workplace Searches
- ☐ McDade Amendment/Union Representation at Interviews
- ☐ Officer Liability
- ☐ U.S. Patriots Act

Length of Training: 4.5 class days

Prerequisites for Attendance: There are no prerequisites for attendance, but the program is designed for officers and agents who have attended a basic training program and have had no formal update training within the past few years.

OFFICE OF ARTESIA OPERATIONS



OFFICE OF ARTESIA OPERATIONS

The Federal Law Enforcement Training Center consists of four training sites, one of which is the FLETC, Artesia. The Artesia facility is located in Artesia, New Mexico – 40 miles south of Roswell. This facility is responsible for basic training for the United States Customs and Border Protection, Border Patrol, the Bureau of Indian Affairs, the Transportation Security Administration, Federal Flight Deck Officers, and the Federal Air Marshals. It also conducts training for Agency Advanced and Center Advanced Programs.

The Artesia staff is responsible for designing, developing, coordinating, and administering advanced and specialized training programs for the United States Border Patrol, Bureau of Prisons, Transportation Security Administration and other Partner Organizations. Basic and Advanced training programs are conducted for the Department of Interior's Bureau of Indian Affairs under the auspices of the Indian Police Academy.

Specialized instructor programs such as the Driver Instructor Training Program (DITP), Firearms Instructor Training Program (FITP), Defensive Tactics Instructor Training Program (DTITP), and Officer Safety and Survival Training Program (OSSTP) are also conducted at the Artesia facility. These instructor programs are open to Federal as well as State and local students. State and local selections and admissions are coordinated through the National Center for State and Local Law Enforcement Training, located at the Federal Law Enforcement Training Center, Glynco, Georgia.

For further information, please contact:

Deputy Assistant Director, Office of Artesia Operations
Federal Law Enforcement Training Center
1300 West Richey Avenue
Artesia, New Mexico 88210
Telephone: (505) 748-8015
Fax: (505) 748-8100

Program Title: BASIC CORRECTIONS OFFICER TRAINING PROGRAM (BCOTP) – INDIAN POLICE ACADEMY

Program Description: This 5-week Integrated Basic Police Training Program, designed for U.S. Bureau of Indian Affairs and tribal corrections officers, provides instruction on Rights of Inmates, Jail Operations, Fire Safety in Jails, Alcohol & Substance Abuse in Jails, Contraband Control and Cell Search, Inmate Health Screening, Disturbance Control, Bookings and Admissions, Jail Security, Environmental Health Inspections, Record Keeping, Suicide Prevention, Inmate Management, Community Policing, and Special Inmate Problems.

Length of Training: 29 class days

Prerequisites for Attendance: The BIA sets standards for recruiting new BIA and tribal corrections officers. After the individuals have been selected they are sent by the BIA to the Indian Police Academy, FLETC, Artesia, NM.

Program Title: BASIC JUVENILE CORRECTIONS OFFICER TRAINING PROGRAM (BJCOTP) - INDIAN POLICE ACADEMY

Program Description: This 5-week Integrated Basic Police Training Program, designed for U.S. Bureau of Indian Affairs and tribal juvenile corrections officers, provides instruction on Rights of Juveniles, Jail Operations, Fire Safety in Jails, Alcohol & Substance Abuse in Jails, Contraband Control and Cell Search, Inmate Health Screening, Disturbance Control, Bookings and Admissions, Jail Security, Environmental Health Inspections, Record Keeping, Suicide Prevention, Inmate Management, Community Policing, and Special Juvenile Problems.

Length of Training: 29 class days

Prerequisites for Attendance: The BIA sets standards for recruiting new BIA and tribal juvenile corrections officers. After the individuals have been selected they are sent by the BIA to the Indian Police Academy, FLETC, Artesia, NM.

Program Title: BASIC POLICE OFFICER TRAINING PROGRAM (BPOTP) - INDIAN POLICE ACADEMY

Program Description: This 16-week Integrated Basic Police Training Program, designed for U.S. Bureau of Indian Affairs (BIA) and tribal law enforcement officers, provides instruction on Ethics and Conduct, Stress, Conflict Management, Narcotics, Collection and Preservation of Evidence, Officer Safety and Survival, Criminalistics, Civil Rights, Search and Seizure, Detention and Arrest, Indian County Law, and BIA specialized training. Other basic law enforcement subjects include Driver, Firearms and Physical Training Programs.

Length of Training: 79 class days

Prerequisites for Attendance: The BIA sets its standards for recruiting new BIA and tribal law enforcement officers. After the individuals have been selected, they are sent by the BIA to the Indian Police Academy, FLETC, Artesia, New Mexico.

**Program Title: BASIC TELECOMMUNICATIONS OFFICER TRAINING PROGRAM
(BTOTP) - INDIAN POLICE ACADEMY**

Program Description: This 2-week Integrated Basic Police Training Program is designed to train new U.S. Bureau of Indian Affairs and tribal telecommunication officers (dispatchers). Courses familiarize the students with the terminology, technology and resource materials that they will use on the job. Students are given training in handling emergency situations and the stress of dealing with various types of emergency situations.

Length of Training: 10 class days

Prerequisites for Attendance: The BIA sets standards for recruiting new BIA and tribal telecommunications officers. After the individuals have been selected they are sent by the BIA to the Indian Police Academy, FLETC, Artesia, NM.

Program Title: OFFICER SAFETY AND SURVIVAL TRAINING PROGRAM (OSSTP)

Program Description: The program is an intensive hands-on skills training in officer safety and survival. The purpose of the training is to provide law enforcement personnel with the tools necessary to stay alive in the field/street. Attendees should bring all personal duty gear. Vests are recommended for wearing on the firing range during tactical instruction and laboratory exercises. Participants will use non-lethal weapons and ammunition in some exercises.

Courses include:

- ☐ Arrest Techniques
- ☐ Body Bunker Usage
- ☐ High Risk Warrant Service
- ☐ Non-Lethal Training Weapons and Ammo in Some Exercises
- ☐ Rapid Raid
- ☐ Ruse Felony Vehicle Stops
- ☐ Survival Shooting
- ☐ Tactical Planning
- ☐ Tactical Speed Shooting
- ☐ Tactics and Techniques of Slow and Deliberate Search
- ☐ Team Tactics Concept
- ☐ Use of Impact Weapons
- ☐ Weapons Retention

Length of Training: 8 class days

Prerequisites for Attendance: Attendees must be full-time, experienced law enforcement officers or agents who have passed their agency's standards within the past 6 months. Attendees must certify that they can meet the Practical Exercise Performance Requirements of this program.

OFFICE OF INTERNATIONAL TRAINING



OFFICE OF INTERNATIONAL TRAINING

Mission, History, Goals and Training

Our Mission...

To provide quality, cost-effective training designed to support and promote the ideas of law and democracy to international criminal justice professionals worldwide in accordance with United States policy.

Our History...

The Federal Law Enforcement Training Center (FLETC), a bureau within the Department of Homeland Security, was established in 1970 to provide basic law enforcement training for U.S. Federal agencies. Its mission was later expanded to include advanced and international training. Today FLETC provides training for more than 80 federal agencies and conducts international training around the globe.

In response to increased demands for training by international law enforcement communities, the FLETC created an international training component in 1994 known as the International Programs Division. The division now comes under the Office of International Training (OIT) and is responsible for coordinating and facilitating all FLETC sponsored or conducted international training. In addition, it manages the FLETC's International Law Enforcement Academy (ILEA) in Gaborone, Botswana and ILEA Latin America. The Office of International Training also conducts Training Needs Assessments to assist countries and regions in identifying specific training needs and prioritizing the development and delivery of that training.

Our Goals...

- ☐ The development of international training programs and training curricula based on research, assessments, program review, and evaluation.
- ☐ The coordination, management, and delivery of training and technical assistance to international criminal justices audiences.
- ☐ Supporting the International Law Enforcement Academies efforts to provide education and training to foreign law enforcement and criminal justice officials.

Training Initiatives...

The Office of International Training has been instrumental in developing and delivering a number of training programs to address specific training needs identified by an international law enforcement partner or through training needs assessments conducted by FLETC. Training is either offered at one of FLETC's campuses or when required exported to the country requesting the training.

In addition to offering training programs to the international law enforcement community FLETC also designs, develops, and delivers the new training programs for them. The program development process uses the training needs assessment, curriculum development and curriculum review model. The goal of such a process is to customize the training to meet the needs and objectives of the international audience. The FLETC also provides technical assistance to aid in the design and development of training facilities and selection, installation, and operation of associated training equipment.

Training Development...

One of the primary challenges of the Office of International Training has been delivery of training programs which meet the ever changing needs of the international law enforcement community. Long before the actual training occurs, much work goes into assessing training needs, defining learning objectives and developing curriculum. Program modifications are made in order to customize training that best fits the customer's needs. Even after a program has been delivered work on the program does not stop. Periodic curriculum review and evaluations are conducted to assess the pertinence and validity of the training. The Office of International Training takes an active role in communication and relations with international law enforcement organizations in their fight against transnational crime which affects citizens throughout the globe.

International Law Enforcement Academies...

ILEA Budapest

Established in 1995, ILEA Budapest serves countries within Central Asia and Eastern Europe. For more information please visit their website at: <http://www.usembassy.hu/ilea.htm>

ILEA Bangkok

The academy was established in 1998, as a training facility for countries within Southeast Asia. For more information please visit their website at: <http://www.ileabangkok.com>

ILEA Gaborone

Established in 2000, the ILEA trains police and legal professionals from the Sub-Saharan Africa region. The ILEA recently amended its charter to include participants from the east Africa countries of Kenya, Uganda, Ethiopia, Seychelles, and Djibouti. For more information please visit their website at: <http://www.ileagaborone.co.bw>

ILEA Latin America

Establishment of an ILEA for Central and South America countries is in the initial stages of development.

Contact Information for the Office of International Training...

Voice - (912) 280-5353

E-mail - FLETC-intlrqst@dhs.gov

Fax Number - (912) 267-2189

Mailing Address - Federal Law Enforcement Training Center
Office of International Training
1131 Chapel Crossing Road
TH 387C
Glynco, Georgia 31524

PHYSICAL TECHNIQUES DIVISION



PHYSICAL TECHNIQUES DIVISION

The staff of the Physical Techniques Division (PTD) has instructional and course development responsibilities for six major subject matter areas: Arrest Techniques, Defensive Tactics, Intermediate Weapons, Cardiopulmonary Resuscitation (CPR), Physical Conditioning, and Survival Swimming. In basic programs, instruction is provided in Arrest Techniques, which involves handcuffing and searching procedures, Defensive Tactics, which includes ground and close quarter fighting techniques, and Baton Techniques.

The American Red Cross CPR Certification is required in many programs. Students must complete successfully a practical exercise and/or written examination in each of these subjects. Most programs require participation in physical conditioning. Additionally, students participate in the Physical Efficiency Battery (PEB). This involves assessments in cardiovascular endurance, dynamic upper body strength, body fat composition, agility, and flexibility of the lower back area. The five advanced programs described on the following pages were designed to train the trainer.

For further information, please contact:

Division Chief
Physical Techniques Division
Federal Law Enforcement Training Center
1131 Chapel Crossing Road
Building 252
Glynco, GA 31524
Telephone: 912-267-2405
FAX: 912-262-3708

For enrollment information, contact your agency training officer or the FLETC on-site representative through the appropriate chain of command.

Program Title: ARREST TECHNIQUES INSTRUCTOR TRAINING PROGRAM (ATITP)

Program Description: The Arrest Techniques Instructor Training Program (ATITP) is a 40 hour course. It runs from Monday to Friday. The Arrest Techniques Instructor Training Program was designed to present the student with a wide range of techniques used with compliant suspects. It allows the students to explore the different techniques used for controlling and apprehending a suspect, and then develop a program that would be suitable for their specific agency. The student is also exposed to different methods for teaching psycho-motor skills to both basic and advanced students. Upon completion of the program, the student will be able to develop, prepare and present a course of instruction in the subject area of Arrest Procedures.

This course will cover topics including:

- ☐ Use of Force
- ☐ Various Handcuffing Styles and Equipment
- ☐ Weapon Recovery Techniques
- ☐ Searching Principles
- ☐ Instructional Methodology (Psychomotor Skill Development)
- ☐ In-Service Development
- ☐ Non-Compliant Arrest Techniques
- ☐ Use of Supplemental Restraints
- ☐ Oleoresin Capsicum Spray

Program Requirements:

- ☐ Currently employed as a sworn Law Enforcement Officer or Trainer, and be recommended by your Agency.
- ☐ Attend and successfully complete all components of training. Late arrivals and early dismissals are not permitted.
- ☐ Participate and pass all scenario based training.
- ☐ Develop, prepare and present a 20 minute presentation
- ☐ Must be Medically Cleared, and be able to participate in Intensive Training lasting up to 10 hours per day.
- ☐ Must be able to demonstrate all required techniques as officer and suspect.
- ☐ Pre-registration is required.

Length of Training: 40 hour program starting on Monday and concluding on that Friday

Program Title: DEFENSIVE TACTICS INSTRUCTOR TRAINING PROGRAM (DTITP)

Program Description: The Defensive Tactics Instructor Training Program (DTITP) is an 80 hours course. The Defensive Tactics Instructor Training Program is designed to instruct student instructors with the different techniques used in controlling a non-compliant suspect. This program concentrates on the techniques for Ground Defense and Takedown techniques. At the conclusion of this program, the student will be able to develop and instruct their agency's Law Enforcement officer in the best techniques for their daily activities. Each student will receive a certificate of completion, Instructor Manual, Leather Grappling Gloves and Mouth guard. The classes are generally in 2 hour

increments with a 1 hour lunch. All training equipment will be supplied. The student needs to bring shoes or boots that have a non-marking sole.

This course will cover topics including:

- ☐ The FLETC Use of Force Model
- ☐ Unified Training Principles
- ☐ Injury Management
- ☐ Instructional Methodology (Lecture and Demonstration of Psycho-motor skills and Development of In-service programs.)
- ☐ Instructor Liability
- ☐ Pressure Points and Joint Manipulations
- ☐ Takedowns with 1 and 2 Officers
- ☐ Ground Defense
- ☐ Block, Strikes, and Kicks
- ☐ Spontaneous Attack Defense
- ☐ Edged Weapons Defense
- ☐ Dynamic Drills involving Non-Lethal Training Ammunition
- ☐ Controlled Simulated Fight Scenario
- ☐ Tactical Simulation Drills
- ☐ Overview of Arrest Techniques
- ☐ Review of Removal of weapons, Clearing Hidden Hands, Compliant and Non-Compliant Handcuffing, Suspect Positioning, Search and Frisk Positions.

There is NO OC OR BATON training in this course

Program Requirements:

- ☐ Currently employed as a sworn Law Enforcement Officer or Trainer, and be recommended by your Agency.
- ☐ Attend and successfully complete all components of training. Late arrivals and early dismissal are not permitted.
- ☐ Must be Medically Cleared, and be able to participate in Intensive Training lasting up to 10 hours per day.
- ☐ Participate and pass all scenario based training.
- ☐ Develop, prepare and present a 20 minute presentation.
- ☐ Pre-registration is required.

Length of Training: 80 hour program starting on Monday and concluding on the following Friday

Program Title: INTERMEDIATE WEAPONS INSTRUCTOR TRAINING PROGRAM (IWITP)

Program Description: The Intermediate Weapons Instructor Training Program (IWITP) is a 40 hour program. The Intermediate Weapons Instructor Training Program exposed the student instructor to different types of intermediate weapons used by Law Enforcement. The course is designed to demonstrate transition drills from hand to hand combat to the use of alternative weapons to gain control of non-compliant suspect. During the program the student instructor will be exposed to

live Oleoresin Capsicum and be shown techniques to work through the effect to gain control of the suspect. Additionally, the student will be exposed to scenario based training that will require them to transition to various actions in a situation that is fluid and constantly changing. This course is physically demanding. At the conclusion of the program, the student instructor will be able to develop and instruct in the various intermediate weapons used by their agency.

This course will cover topics including:

- ☐ Threat Assessment
- ☐ Use of Force
- ☐ Spontaneous Attack Defense
- ☐ Baton Techniques
- ☐ Instructional Methodology (Psychomotor Skill Development)
- ☐ Oleoresin Capsicum (OC) and Tactics
- ☐ Interactive Training Scenarios
- ☐ Student Teaching

Program Requirements:

- ☐ Currently employed as a sworn Law Enforcement Officer or Trainer, and be recommended by your Agency.
- ☐ Attend and successfully complete all components of training. Late arrivals and early dismissal are not permitted.
- ☐ Pass interactive Practical Exercises.
- ☐ Pass a Practical Evaluation of student instructional skills.
- ☐ Pass a Skill Review Test.
- ☐ Must receive an active exposure of O.C. spray during one training scenario.

Length of Training: 30 hour program starting on Monday and concluding that Friday

**Program Title: LAW ENFORCEMENT CONTROL TECHNIQUES INSTRUCTOR
TRAINING PROGRAM (LECTITP)**

Program Description: The Law Enforcement Control Techniques Instructor Training Program (LECTITP) is a physically demanding and intensive thirteen (13) day training program that combines the Arrest Procedures Instructor Training Program (ATITP), Intermediate Weapons Instructor Training Program (IWITP), and Defensive Tactics Instructor Training Program (DTITP). This course was designed to assist the agencies with personnel training. By combining the three advanced technique classes for dealing with both compliant and non-compliant suspects, the agencies can have their future instructor trained in a three week program instead of four weeks. At the conclusion of this program, the student instructor will be able to develop and instruct a non-lethal program for both compliant and non-compliant suspects that will fit the needs of their agency.

This course covers topics including:

- ☐ The FLETC Use of Force Model
- ☐ Unified Training Principles
- ☐ Instructional Methodology (Lecture and Demonstration of Psycho-motor Skills and Development of In-service Programs.

- ☐ Arrest and search procedures
- ☐ Terry Stop including Terry Frisk
- ☐ Weapon removal for compliant and non-compliant suspects
- ☐ Ground Defense
- ☐ Blocks, Strike and Kicks
- ☐ Various takedowns
- ☐ Pressure Point application and Control Tactics
- ☐ Spontaneous Attack Defense
- ☐ Edged Weapons
- ☐ Weapon Retention
- ☐ Oleoresin Capsicum tactics and exposure
- ☐ Intermediate Weapons
- ☐ Dynamic Drills involving Simmunition
- ☐ Tactical Simulation Drills

Program Requirements:

- ☐ Currently Employed as a sworn Law Enforcement Officer or Trainer, and be recommended by your Agency.
- ☐ Attend and successfully complete all components of training. Late arrivals and early dismissals are not permitted.
- ☐ Participate and pass all scenario and skill based training.
- ☐ Develop, prepare and present a 20 minute presentation.
- ☐ Must be Medically Cleared, and be able to participate in Intensive Training lasting up to 10 hours per day.
- ☐ Must be able to demonstrate all required techniques as officer and suspect.
- ☐ Pre-registration is required.

Length of Training: 120 hour program starting on Tuesday and concluding on the Third Thursday

Program Title: PHYSICAL FITNESS COORDINATORS TRAINING PROGRAM (PFCTP)

The Physical Fitness Coordinators Training Program (PFCTP) is designed to present the participant with information concerning health, physical fitness assessment and conditioning. The participant also learns program management, basic anatomy and physiology, exercise leadership, and injury prevention. Individuals attending this program will receive instruction and practical training to instruct, demonstrate, evaluate, and direct programs in the related areas of physical fitness. The student instructor will be exposed to different techniques and methodologies to develop and maintain a fitness program to meet the needs of their agency. In addition to research information, each student will receive skinfold calipers, stethoscope sphygmomanometer, and Heart Rate Monitors.

This course covers topics including:

- ☐ Basic Program Foundations
- ☐ Cardiovascular Assessments
- ☐ Exercise Adherence
- ☐ Exercise Alternatives
- ☐ Exercise Considerations for Special Populations

- ☐ Exercise Prescription
- ☐ Flexibility
- ☐ Functional Anatomy
- ☐ Injury Management
- ☐ Legal Aspects of Exercise Administration
- ☐ Lifestyle Management
- ☐ Nutrition
- ☐ Physical Assessments and PEB Results
- ☐ Physical Conditioning
- ☐ Physical Efficiency Battery
- ☐ Physical Testing Protocol
- ☐ Progressive Strength Training
- ☐ Stress Management
- ☐ Principles of Weight Management

Program Requirements:

- ☐ Pass the Physical Efficiency Battery (PEB). The PEB consists of five physical fitness items performed during a single physical fitness evaluation session. A passing score (40% or higher) is required for each test item. The PEB measures flexibility (sit and reach test), body fat assessment, speed and agility (Illinois Agility test), aerobic capacity (1.5 mile run), and upper body strength (bench press).
- ☐ Possess a valid CPR certification. Participants must bring their current CPR card (American Heart Association or American Red Cross).
- ☐ Attend all class sessions. Students who arrive late or leave early and are absent from either instructional or practical sessions will not graduate from the program.
- ☐ Successfully pass (minimum score of 70%) the written examinations. A comprehensive multiple choice examination and a case study examination is given at the end of the program.

Length of Training: 80 hour program, starting on Monday and concluding the following Friday

TRAINING MANAGEMENT AND COORDINATION DIVISION



TRAINING MANAGEMENT AND COORDINATION DIVISION

The staff of the Training Management and Coordination Division (TMC) is responsible for providing logistical and administrative assistance to the Deputy Assistant Director, Office of Training Management. The TMC also serves as the program manager, facilitating the design, revision and implementation of training programs, as well as maintaining control over the FLETC lesson plans, syllabi, class reports, and assigned training programs.

The Chief of TMC serves as the FLETC Program Manager for the eleven basic training programs shown on the following pages. The TMC staff is responsible for coordinating the design, development, administration, and management of these training programs. These programs are designed to provide the new law enforcement officer or agent with the basic skills needed to properly perform their duties. The lengths of the basic programs range from 3 to 18 weeks, depending upon the needs of the agencies.

Specific responsibilities include, but are not limited to:

- ☐ Implementing the results of program conferences, training surveys, and policy decisions that relate to the revision of curricula, programs, subjects, or courses;
- ☐ Assisting in the formulation of new procedures and policies to improve efficiency of operations;
- ☐ Managing assigned training program responsibilities, including negotiations with agencies on program content and objectives, supervision of students, and other related administrative activities;
- ☐ Facilitating the reviewing and processing of general correspondence, reports, lesson plans, syllabi, and class reports;
- ☐ Preparing budget estimates and providing assistance in the administration of available funds to include internal allocation and the review/approval of purchase requisitions;
- ☐ Analyzing operational problems and developing timely and economical solutions;
- ☐ Serving as project coordinator for special assignments;
- ☐ Analyzing the availability of training assets and resources;
- ☐ Allocating training assets and resources to meet the needs of the various training programs;
- ☐ Identifying potential shortfalls of training assets and resources;
- ☐ Developing short-, mid- and long-term solutions to training asset and resources issues; and
- ☐ Ensuring that all training is conducted at the highest quality levels while maintaining cost-effectiveness.

The Agency Advanced training programs are managed by TMC staff, along with the solicitation, gathering and analysis of the Annual Agency Training Projections; allocation of training slots; assignment of student housing; room and resource assignments; and the complete scheduling of all training programs conducted at the FLETC.

For further information, please contact:

Division Chief
Training Management and Coordination Division
Federal Law Enforcement Training Center
1131 Chapel Crossing Rd

Townhouse 382
Glynco, GA 31524
Telephone: 912-267-2588
FAX: 912-267-2805

For enrollment information, contact your agency training officer or the FLETC on-site representative through the appropriate chain of command.

Program Title: ABBREVIATED PROBATION AND PRETRIAL SERVICES TRAINING PROGRAM (APPSTP)

Program Description: This program is designed as a training program for newly appointed federal probation and pretrial services officers and is limited primarily to safety and firearms training.

General topic areas include: Defensive Tactics Techniques, Tactical Procedures

Specific topic areas include: Officer Ethics, the Federal Court System, Use of Force, Officer Safety, Defensive Tactics, Firearms Safety and Tactics

Length of training: 15 class days

Prerequisites for Attendance: Appointment to the Probation and Pretrial Services Division of the Administrative Office of the United Courts

Program Title: BUREAU OF CUSTOMS AND BORDER PROTECTION INTEGRATED TRAINING PROGRAM (BCBPI) **

Program Description: This training program replaces the Immigration and Naturalization Service Integrated Training Program (INSI) and the United States Customs Service Integrated Training Program (USCSI). Through this program, new Bureau of Customs and Border Protection (BCBP) Inspectors are trained in basic law enforcement skills, including: Anti-Terrorism; Detection of Contraband; Interviewing; Cross-Cultural Communication; Firearms Handling and Qualification, Immigration and Naturalization laws; U. S. Customs Export and Import laws; Defensive Tactics; Arrest Techniques; Baton Techniques; Examination of Cargo, Bags and Merchandise; Border Search Exception; Entry and Control Procedures; Passenger Processing; and Officer Safety and Survival.

Length of Training: Under Development

Prerequisites for Attendance: Enrollment nominations for the BCBPI must be submitted in accordance with DHS/BTS/BCBP policies. The DHS establishes its own employment standards for the Inspectors, and all attendees must meet the DHS recruitment standards and the FLETC's Practical Exercise Performance Requirements for the BCBPI PRIOR TO ARRIVING FOR THE TRAINING PROGRAM.

Program Title: BUREAU OF PRISONS BASIC TRAINING PROGRAM (BOP-B)

Program Description: This training is mandatory for all new, institution-based Bureau of Prisons (BOP) employees and is taught by BOP staff. The curriculum provides a common foundation of agency-specific training to BOP employees. A variety of methods are employed in the delivery of instruction, including group discussions, videotaped case studies, self studies, and practical exercises. In addition, students must actively participate and perform to standard levels in Firearms Handling and Qualification, and the Physical Ability Test. A familiarization in Self-Defense Techniques are also presented and participants are evaluated. The Bureau's Basic Training Program is fully accredited by the University of Eastern Kentucky.

Topics include:

- ☐ Correctional Supervision

- ☐ Ethics
- ☐ Fundamentals of Correctional Law
- ☐ History of the Bureau of Prisons
- ☐ Hostage Situations
- ☐ Inmate Drug and Alcohol Use
- ☐ Inmate Profiles
- ☐ Inmate Workforce and Diversity
- ☐ Interpersonal Communication Interventions
- ☐ Organization of the Bureau of Prisons
- ☐ Physical Ability Test
- ☐ Sexuality in Prisons
- ☐ Self-Defense
- ☐ Skills in Situation Assessment
- ☐ Stress Management
- ☐ Suicide Prevention
- ☐ Use of Force
- ☐ Weapons Handling and Qualifying

Length of Training: 13 class days

Prerequisites for Attendance: Standards for employment are set by the BOP. Following employment, students complete a two week Institution Familiarization training program prior to being sent to the FLETC by the agency. State and local corrections employees are admitted by the BOP on a space-available basis.

Program Title: BUREAU OF PRISONS BUS OPERATIONS TRAINING (BOT)

This training program provides the student with an overview of the Bus Operations Training program. Emphasis is placed on policy, procedures, principles, and techniques employed to mass transport inmates via Bureau buses and/or airlifts. Instructors use various instructional methodologies including lectures, discussions, and practical exercises. Certificates of Certification and Graduation will be presented to students successfully completing all segments of the Bus Operations Training program.

Topics include:

- ☐ Bus Inspection and Search
- ☐ Weapon Retention and Practical Exercise
- ☐ Bus Records/Paperwork and Forms
- ☐ Drivers Specialty Training
- ☐ Firearms - 9mm Pistol
- ☐ Firearms - Remington 870 Short Shotgun
- ☐ Visual Searches/Application of Restraints
- ☐ Legal Issues
- ☐ Firearms - Officer Survival Skills and Stress Course
- ☐ Special Concerns and Equipment
- ☐ Firearms - Reduced Light

- ☐ Role-Play Scenarios/Practical Exercise
- ☐ Airlift Operations
- ☐ P.S. Prisoner Transportation Manual (Self-Study)

Length of Training: 8 class days

Prerequisites for Attendance: BOP training courses Institutional Familiarization, Introduction to Correctional Techniques, Basic Prisoner Transportation (Armed), Institution-based - Bus Familiarization Training, and obtaining Commercial Driver's License (CDL) or CDL Permit prior to being sent to FLETC by the Agency. State and local corrections employees are admitted by the BOP on a space-available basis.

Program Title: CRIMINAL INVESTIGATOR TRAINING PROGRAM (CITP)

Program Description: The CITP provides basic and fundamental training in the techniques, concepts, and methodologies of conducting criminal investigations. The CITP underwent a full Curriculum Review Conference in January 2003. As a result of the CRC, the CITP has been revised. The new program is being piloted in July 2003, will be validated and then implemented for all classes starting in January 2004. The continuous CRC process ensures that trainees have the best and most current training consistent with developing the knowledge, skills and abilities necessary to perform as a Criminal Investigator/Special Agent.

Lecture, laboratories, practical exercises, and tests are used to ensure that each trainee acquires all of the critical knowledge, skills and abilities required of new criminal investigators. Throughout the program, each trainee must participate as a member of a small task force team in a continuing case investigation. The investigation is sequentially structured, allowing each student to utilize new skills immediately. Interviewing of witnesses, surveillance and undercover operations enable the students to develop a case, write and execute search warrants, write a criminal complaint, obtain an indictment, arrest a defendant, and testify in a suppression hearing.

Throughout the program, the trainees are mentored by Continuing Case Investigation Coordinators. Subjects in the training include: interviewing, surveillance, computer-based case management, legal training, physical techniques and conditioning, tactical training, firearms precision shooting, emergency response driving, and other courses that provide the essential knowledge, skills and abilities needed by the new Federal criminal investigator.

Length of Training: 55 days consisting of 452 training hours.

Prerequisites for Attendance: The training program is designed for full-time Criminal Investigators, GS-1811 series, from the Partner Organizations. However, a Partner Organization may request that a non-1811 law enforcement employee be permitted to attend the program if the agency believes that investigative training is essential for the employee. The Program Manager will review the request and determine whether the prospective student will be allowed to attend the training. All attendees must meet the employing agencies' recruitment standards and the FLETC's Practical Exercise Performance Requirements for the CITP PRIOR TO ARRIVING FOR THE TRAINING PROGRAM.

Non-Partner Federal agencies may send students on a space-available basis, and State and local

law enforcement officers may attend if sponsored by a Federal Partner Organization. Applications for attendance to all basic training programs must be submitted through supervisory channels to each agency's FLETC liaison/training officer.

**Program Title: IMMIGRATION AND CUSTOMS ENFORCEMENT DETENTION
AND REMOVAL OPERATIONS INTEGRATED (ICE_D)**

Program Description: This training program replaces the Immigration and Naturalization Service Immigration Officer Basic Training Course (IOBTC). Through this program, new Immigration and Customs Enforcement (ICE) Immigration Enforcement Agents receive training in basic law enforcement subjects, including: Immigration and Nationality laws; Detention and Removal Operation Procedures; Criminal Law; Statutory Authority; Fingerprinting; Detection and Discovery of Contraband; Interviewing; Cross-Cultural Communications; Defensive Tactics; Arrest Techniques; Baton Techniques; Officer Liability; Firearms Handling and Qualification; and Driver Techniques.

Length of Training: 61 class days

Prerequisites for Attendance: Enrollment nominations for the ICE_D must be submitted in accordance with DHS/BTS/ICE policies. The DHS establishes its own employment standards for the Immigration Enforcement Agents, and all attendees must meet the DHS recruitment standard and the FLETC's Practical Exercise Performance Requirements for the ICE_D PRIOR TO ARRIVING FOR THE TRAINING PROGRAM.

**Program Title: LAW ENFORCEMENT ADJUNCT INSTRUCTOR TRAINING PROGRAM
(LEAITP)**

Program Description: This training is designed to enhance the teaching effectiveness of those who come to the FLETC on a less than one year detail and for those who teach only on an occasional basis. Included in the instruction is the presentation of techniques to enhance learning within an adult environment. Part-time instructors who seek organization and structure for their training sessions will benefit from this training program.

The participants will conduct a 30-minute instructional presentation using a lesson plan that they have developed, or revised, during the training program. Feedback will be given by the participants and an instructor on the effectiveness of the presentation, the inclusion of appropriate training principles and techniques.

Courses include:

- ☐ Classroom Equipment Operation
- ☐ Classroom Management Issues
- ☐ Introduction to Computer Graphics
- ☐ Learning Methodologies
- ☐ Lesson Plan Development
- ☐ Performance Objectives Development
- ☐ Presentation Skills Team Building
- ☐ Student Centered Learning
- ☐ Training Tools
- ☐ Understanding Today's Adult Learner

Length of Training: 4 class days

Prerequisites for Attendance: Members of Federal Partner Organizations. Non-Partner Federal, State and local law enforcement personnel are eligible for attendance on a space-available basis. Participants must be recommended by their supervisors, or other agency officials, and currently teaching on an occasional basis or newly assigned to be part-time instructors. A minimum of three years law enforcement experience is also required.

Program Title: LAW ENFORCEMENT INSTRUCTOR IN-SERVICE TRAINING PROGRAM (LEIISTP)

Program Description: The LEIISTP is designed to certify Senior Instructors and law enforcement Program Specialists, and to provide a means of recertifying both Lead and Senior Instructors at the Federal Law Enforcement Training Center. The program is offered approximately eight times a year to FLETC instructors and Partner Organization personnel assigned to instruct in FLETC Center Basic and Center Integrated Basic training programs. It is also open to Partner Organizations on a space-available basis.

The program incorporates a variety of electronic and traditional instructional methodologies, including computer-based training, demonstrations, discussions, group problem-solving activities, individual and team assignments, internet research, lectures, panels, and web-based training. The program provides the participants with numerous opportunities to enhance and improve their instructional skills in order to continue to conduct quality and up-to-date law enforcement training.

The LEIISTP is a five-day program (approximately forty course hours) which consists of three days of courses and one day of individual work on an independent study or collaborative team project. Day five of the program provides an opportunity for the individuals or teams to present progress reports on their independent projects.

Courses include:

- ☐ Classroom and Practical Exercise Area Equipment Operation
- ☐ Course/Program Development Process
- ☐ e-Learning
- ☐ Ethical Issues in Law Enforcement Training
- ☐ Formatting Lesson Plans
- ☐ Independent Study or Collaborative Team Project
- ☐ Instructional Systems Design CBT - Self Study
- ☐ Introduction to Accreditation
- ☐ Learning Environment Management
- ☐ Problem-Solving Models
- ☐ Student Assessment
- ☐ Student-Centered Learning

Length of Training: 5 class days

Prerequisites for Attendance: Participants must have successfully completed the Law Enforcement Instructor Training Program (LEITP). Others who desire to maintain their instructor certification,

such as Program Specialists, may also attend this program. The participants will select an independent study or collaborative team project prior to attendance and must be recommended by their supervisors or other organization officials.

Program Title: LAW ENFORCEMENT INSTRUCTOR TRAINING PROGRAM (LEITP)

Program Description: The LEITP is designed to prepare the newly appointed FLETC instructors for their role as full-time law enforcement trainers. The program is offered to members of all Federal Partner Organizations and, on a space-available basis, to Non-Partner Federal agencies, and State and local law enforcement organizations.

The program is intense, practical, and experiential in design, and presents a solid emphasis on effective student-centered learning and the role of the law enforcement instructor. Throughout the training, participants will design and instruct several sessions on subjects that are occupationally related to their assignments. Each presentation is videotaped to give the participants an opportunity to view and critique themselves. The participants also will receive constructive feedback from peers and staff members. A considerable portion of the program is devoted to the preparation and presentation of the participants' own instructional sessions.

Courses include:

- ☐ Classroom Equipment Operation
- ☐ Classroom Management Issues
- ☐ Ethical Issues in Law Enforcement Training
- ☐ Facilitation Fundamentals
- ☐ Instructional Systems Design for Law Enforcement
- ☐ Learning Methodologies
- ☐ Lesson Plan Development
- ☐ Media Overview
- ☐ Performance Objectives Development
- ☐ PowerPoint
- ☐ Presentation Skills
- ☐ Student Advisement and Guidance
- ☐ Student-Centered Learning
- ☐ Team Building
- ☐ Testing and Assessment
- ☐ Trainee Stress and Stress Management
- ☐ Training Management and Coordination Division Overview
- ☐ Training Tools
- ☐ Understanding Today's Learners

Length of Training: 10 class days

Prerequisites for Attendance: Participants must be law enforcement officers/investigators responsible for instruction as a collateral duty. A participant may also be someone associated with law enforcement who may be assigned as, or designated to become, an instructor responsible for instruction as a collateral duty. Participants must be recommended by their supervisors or other organization officials.

Program Title: MARINE PATROL OFFICERS COURSE (USCGMPOC)

Program Description: This program is designed to prepare boating safety professionals to instruct fellow law enforcement officers and the public in boating safety. Also, standardize training in the maritime law enforcement arena in response to the boating public while ensuring educational efficacy in the delivery process.

General topic areas include: Educational methodologies, Field skills, Knowledge of federal regulations

Specific topic areas include: Boating Under the Influence (BUI), Boarding Procedures, Tactical Procedures, Navigation Rules, Officer Water Survival Techniques, Boating Accident Response, Stolen Boat Identification

Length of training: 10 class days

Prerequisites for Attendance: Sworn law enforcement officer assigned to marine patrol duties

Program Title: MARITIME LAW ENFORCEMENT BOARDING TEAM MEMBER COURSE (USCGBTM)

Program Description: This program is designed to prepare Coast Guard personnel to fill the role as a member of a law enforcement boarding team. The target audience is enlisted personnel of pay grades E-2 to E-5 and junior officers with little or no law enforcement experience that are assigned to units having a law enforcement mission.

General topic areas include: Defensive Tactics Techniques, Tactical Procedures

Specific topic areas include: Basic Boarding Procedures, Administrative Inspections, an overview of Coast Guard Authority and Jurisdiction, Coast Guard Use of Force, Personnel Searches

Length of training: 10 class days

Prerequisites for Attendance:

1. Personal Qualification Standard (PQS) 1-01, Physical Fitness Requirements for Boarding Officer/Boarding Team Member
2. Trainee must have 18months remaining at unit or have orders to a unit with law enforcement mission.
3. Trainee must be evaluated by his command and certified as possessing the maturity and judgment necessary to perform law enforcement duties

Program Title: MIXED BASIC POLICE TRAINING PROGRAM (MBPTP)

Program Description: This program provides training in the basic law enforcement knowledge, skills and abilities that a new Federal officer must understand and/or be able to perform in the first two years on the job. Officers receive instruction in a number of areas, including: Officer Safety and Survival, Communications and Interviewing, Criminal Law, Detention and Arrest, Narcotics, Dynamics of Terrorism, VIP Protection, Physical Security, Firearms, Physical Techniques, and Driver Training.

Length of Training: 50 class days

Prerequisites for Attendance: Each Partner Organization sets its standards in recruiting new employees. After the individuals have been selected, they are sent by that organization to the FLETC. Attendees must meet their Agency's recruitment standards and FLETC's Practical Exercise Performance Requirements for the MBPTP PRIOR TO ARRIVING FOR THE TRAINING PROGRAM.

Program Title: NATIONAL PARK RANGER INTEGRATED TRAINING PROGRAM (NPRI)

Program Description: This program provides training in the knowledge, skills and abilities required for National Park Service law enforcement rangers to efficiently and effectively fulfill their assignments and functions in national parks throughout the United States. Students receive training from the FLETC and the NPS staff. Courses include: Crowd Control, Patrol Procedures, Criminal Law, Report Writing, Hostage Situations, Communications, Stress, Narcotics, Officer Safety and Survival, Firearms, Driver, and Physical Training.

Length of Training: 85 class days

Prerequisites for Attendance: The NPS sets its standards in recruiting new employees. After the individuals have been selected, they are sent by the NPS to FLETC for training. Attendees must meet the NPS recruitment standards and FLETC's Practical Exercise Performance Requirements for the NPRI PRIOR TO ARRIVING FOR THE TRAINING PROGRAM.

Program Title: NATURAL RESOURCES POLICE TRAINING (NRPT)

Program Description: This program provides entry-level training for Federal land management law enforcement rangers who are assigned to patrol duties in urban, rural or isolated areas. Agencies include the: U.S. Forest Service, U.S. Fish and Wildlife Service, Tennessee Valley Authority, National Marine Fisheries Service and Bureau of Land Management.

Lectures, laboratory experiences, and practical exercises are oriented toward law enforcement rangers who work in a land management environment. Subjects include: Interviewing and Communications, Officer Safety and Survival, Constitutional Law, Civil Rights, Firearms, Physical Techniques, Driving, Rural Surveillance, Drug Investigations, Natural Resource Violations, and other basic law enforcement subjects. Personnel attending this program are employed primarily as cultural and natural resource protectors with law enforcement responsibilities and authority. Training is provided by FLETC staff personnel and instructors detailed from various land management Partner Organizations.

Length of Training: 81 class days

Prerequisites for Attendance: Each Partner Organization sets its standards in recruiting employees. After the individuals have been selected, they are sent by that organization to the FLETC. Students must be certified in Cardiopulmonary Resuscitation (CPR) by either the American Heart Association or the American Red Cross PRIOR to being enrolled at FLETC. Attendees must meet their Agency's recruitment standards and FLETC's Practical Exercise Performance Requirements for the NRPT PRIOR TO ARRIVING FOR THE TRAINING PROGRAM.

Program Title: PRACTICAL EXERCISE EVALUATORS TRAINING PROGRAM (PEETP)

Program Description: The PEETP is designed to prepare the instructor with necessary information to be an effective and informed evaluator. The PEETP incorporates many of the instructional methodologies including discussions, demonstrations, lectures, role playing and practical exercises.

All of the information necessary for an instructor to evaluate practical exercises will be presented in this course.

Courses include:

- ☐ Arrest/Handcuffing/Search
- ☐ Behavioral Science Overview
- ☐ Crime Scene Investigation
- ☐ Firearms Policy
- ☐ Legal Aspects
- ☐ Officer Safety and Survival
- ☐ Practical Exercises
- ☐ Radio/Report Writing/NCIC
- ☐ Role of the Evaluator
- ☐ Score Sheet Evaluations
- ☐ Unified Training Principles
- ☐ Vehicle Stops

Length of Training: 5 class days

Prerequisites for Attendance: The PEETP primarily is available to the Federal Law Enforcement Training Center instructional staff and Partner Organizations.

Program Title: TRANSPORTATION SECURITY ADMINISTRATION BASIC TRAINING PROGRAM (TSA-BTP)

Program Description: This program provides a study of the basic law enforcement knowledge, skills and abilities that a new officer/agent must understand and/or be able to perform upon employment in a Federal Law enforcement organization. Before receiving a certificate of graduation, entry-level TSA personnel will be required to attend two programs: the TSA-BTP and either the TSA Transportation Enforcement Officer Training Program (TSA-TEOTP) for uniformed officers, or the TSA Special Agent Training Program (TSA-SATP) for the Special Agents prior to receiving a certificate of graduation. Entry-level personnel will not attend the TSA Special Skills Training Program (TSA-SSTP). Officers/ Agents receive instruction in a variety of basic law enforcement subjects and participate in laboratory and practical exercises. Training is provided by the FLETC staff personnel and instructors from the Partner Organization.

Length of Training: TSA-BTP – 23 Days
TSA-TEOTP – 24 Days
TSA-SATP – 28 Days

Prerequisites for Attendance: The Transportation Security Administration sets its standards in recruiting employees. After the individuals have been selected, they are sent by the TSA to FLETC for training. Attendees must meet the TSA recruitment standards and FLETC's Practical Exercise Performance Requirements for the TSA-BTP PRIOR TO ARRIVING FOR THE TRAINING PROGRAM.

Program Title: UNITED STATES BORDER PATROL INTEGRATED TRAINING PROGRAM (USBPI)

Program Description: This program is used exclusively to train new USBP Agents. Courses are taught jointly by FLETC and USBP staff instructors.

General topical areas include: Communications, Interviewing, Report Writing, Forensics, Constitutional Law, Criminal Law, Firearms, Physical Training, Driver Training, and other basic police subjects.

Specialized topical areas include Immigration Law, Department of Homeland Security procedures, and Spanish language training.

Length of Training: 91 class days

Prerequisites for Attendance: Attendees must meet the DHS recruitment standards and FLETC's Practical Exercise Performance Requirements for the USBPI PRIOR TO ARRIVING FOR THE TRAINING PROGRAM.

Program Title: UNITED STATES COAST GUARD BASIC BOARDING OFFICER COURSE (USCGBBOC)

Program Description: This course is a competency-based program that prepares Coast Guard personnel for their roles as maritime law enforcement officers. The program is designed to provide a foundation in applicable legal concepts, stressing "hands on" practical experience in maritime boarding procedures. Emphasis is placed on teamwork, officer safety, and practical exercises. The course is designed to benefit Coast Guard personnel assigned to marine law enforcement duties and requires knowledge of basic maritime concepts. The course focuses on improving performance and reinforcing those skills and behaviors that will lead to superior performance in the field.

General topic areas include: Legal Concepts, Teamwork, Officer Safety

Specific topic areas include: Law, Use of Force, Regulations, and Boarding Procedures

Length of training: 28 class days

Prerequisites for Attendance:

- (1) Member is within maximum allowable weight in accordance with *Allowable Weight Standards for Coast Guard Military Personnel*, COMDTINST M1020.8 (series)
- (2) Member has satisfactorily completed Task 1-01 (annual physical fitness standards) of the *Boarding Officer/Boarding Officer Team Member Personnel Qualification Standard (PQS)*, COMDTINST M16247.3 (series).
- (3) Member has satisfactorily completed Task 1-02 (semi-annual M9 weapons qualifications including the Judgmental Pistol Course) of the *Boarding Officer/Boarding Officer Team Member Personnel Qualification Standard (PQS)*, COMDTINST M16247.3 (series).
- (4) Member has either 18 months remaining at current unit or has orders to a unit with the expectation that the member will be serving in a law enforcement capacity.
- (5) Member possesses, in the opinion of the CO/OIC, the requisite judgment, maturity, attitude, and aptitude to serve as a Boarding Officer.

Program Title: UNITED STATES MARSHALS SERVICE INTEGRATED TRAINING PROGRAM (USMSI)

Program Description: This program is used exclusively to train new USMS Inspectors. Courses are taught jointly by FLETC and USMS staff instructors.

General topical areas include: Report Writing, Constitutional Law, Criminal Law, Firearms, Physical Training, Driver Training, Prisoner Transportation and Handling, Arrest Techniques, and other basic police subjects.

Length of Training: 36 class days

Prerequisites for Attendance: The USMS sets its standards in recruiting new employees. After the individuals have been selected, they are sent by the USMS to FLETC for training. Attendees must meet the USMS recruitment standards and FLETC's Practical Exercise Performance Requirements for the USMSI PRIOR TO ARRIVING FOR THE TRAINING PROGRAM.

Program Title: UNITED STATES PARK POLICE INTEGRATED TRAINING PROGRAM (USPPI)

Program Description: This program provides training in the critical knowledge, skills and abilities needed by new USPP officers in order to efficiently and effectively fulfill their assignments and functions in law enforcement for the first two years on the job. Students receive approximately 75% of their training from the FLETC staff. Courses include: Crowd Control, Patrol Procedures, Criminal Law, Report Writing, Hostage Situations, Communications, Stress, Narcotics, Officer Safety and Survival, Firearms, Driver and Physical training. The U.S. Park Police (USPP) staff provides the remaining 25% of the training in this program.

Length of Training: 90 class days

Prerequisites for Attendance: The USPP sets its standards in recruiting new employees. After the individuals have been selected, they are sent by the USPP to FLETC for training. Attendees must meet the USPPI recruitment standards and FLETC's Practical Exercise Performance Requirements for the USPPI PRIOR TO ARRIVING FOR THE TRAINING PROGRAM.

AGENCY ADVANCED TRAINING PROGRAMS

Many FLETC Partner Organizations have specialized training needs unique to their own agencies; as a result, they conduct advanced training programs at the FLETC, using their own instructional staff. For that purpose, more than 20 of the Partner Organizations have training offices and staff at the FLETC to conduct and support such training. FLETC provides logistical support and facilitates all agency-specific training.

The FLETC staff schedules the training facilities; feeds, houses, and transports the students; and provides instructional support on request.

For specific information about programs conducted at the FLETC by Federal organizations for their own personnel, refer to the listing beginning on page 9. If your agency is not listed, contact:

Division Chief
Training Management and Coordination Division
Federal Law Enforcement Training Center
1131 Chapel Crossing Road
Townhouse 382
Glynco, GA 31524
Telephone: (912) 267-2588
Facsimile: (912) 267-2805

NATIONAL CENTER
FOR STATE AND LOCAL
LAW ENFORCEMENT TRAINING



NATIONAL CENTER FOR STATE AND LOCAL LAW ENFORCEMENT TRAINING

The National Center for State and Local Law Enforcement Training, an office of the Federal Law Enforcement Training Center, was established in 1982 to provide you, as a law enforcement leader, a consolidated training resource. For over 20 years, the National Center has continued its tradition of “Training America’s Finest”, and its mission is to provide state, local, campus and tribal law enforcement officers with advanced training at *low or no tuition cost*.

Law enforcement officers today face challenges never before confronted in the law enforcement community. Not only are they confronted with the everyday problems of policing, such as drugs and domestic abuse, they face the serious task of protecting our homeland. All of this must be accomplished with limited resources, which is why the National Center for State and Local Law Enforcement Training delivers tuition-free training across America.

The National Center exports many of its training programs to the location where it is needed, and delivers programs through telecasts and the internet. The National Center regularly reaches out to small town and rural areas where, in many cases, training is not available. This office provides a broad spectrum of training in areas to include:

- ☐ Anti-terrorism Intelligence
- ☐ Domestic Violence
- ☐ Drug Enforcement
- ☐ First Responder
- ☐ Hate and Bias Crimes
- ☐ Police Problem Solving

Many of the National Center's programs are train-the-trainer, so each agency that sends a student to these programs continually benefits from the training. The National Center provides a resource kit to the instructor with all items necessary to conduct the training. Also, these programs are designed in a series of modules that can be adapted to fit whatever training timeframe is available to the state and local office providing the training. Training program descriptions are included below.

For more information on the National Center’s programs and the current training schedule, log onto its website at www.fletc.gov/osl or call the toll free number 1-800-743-5382. For a periodic update on its training initiatives and programs, visit this website and register for its training bulletin.

In addition to the National Center’s tuition-free training programs, state and local law enforcement officers may attend advanced training programs delivered by the Federal Law Enforcement Training Center (FLETC) on a space-available basis. These programs are tuition-based; however, the tuition may be partially or wholly subsidized on a case-by-case basis. Please refer to the FLETC’s advanced program descriptions throughout this catalog or go to www.fletc.gov/osl for details and a listing of additional classes offered under this program.

The National Center staff also conducts training needs assessments to research training requirements in the law enforcement community. Through partnerships it has formed with law enforcement associations, such as the National Sheriff’s Association (NSA), International Association of Chiefs of Police (IACP), Peace Officer Standards and Training (POST) offices, and training academies, the National Center actively pursues ways to broaden its scope of support. The National Center partners with over 80 federal agencies, acting as a conduit

to identify existing federal training expertise available to meet state, local, campus and tribal law enforcement training needs. If you need specialized training, contact the National Center and this office will assist you in locating the appropriate training or it may be able to develop it.

National Center Training Program Descriptions

Anti-Terrorism Intelligence Awareness Training Program (AIATP)

The AIATP is a 1-day (8 hour) introductory awareness program designed to provide line officers and first-line supervisors with a working knowledge of the criminal intelligence process and applicable laws, guidelines, policies, tools and techniques. Knowledge gained in this course will aid in the detection of pre-incident indicators related to terrorist activity in the community that may be encountered during the course of their law enforcement duties. A portion of this training program is region-specific. Please review the training schedule and apply for a program in your area.

Domestic Violence Training Program (DVTP)

This 5-day train-the-trainer program is designed to increase the effectiveness of experienced law enforcement officers in reporting and investigating domestic violence crimes. The primary program focus is on officer/victim safety and offender accountability. Participants return to their respective jurisdictions with all the necessary training aids to set up in-service training of domestic violence crimes.

Drug Enforcement Training Program (DETP)

The DETP is designed as a 5-day train-the-trainer program to teach drug enforcement applications for presentations to officers in rural jurisdictions. Trainers are provided detailed program guide, student handouts, instructional aids, and suggested practical exercises where applicable.

Drug Law Enforcement School for Patrol Officers (DLESP)

The DLESP is a 2-day program which provides updated training to police officers and sheriff's deputies to help law enforcement officers detect drug-related crime and activity in their streets and communities. The DLESP trains officers in development of reasonable suspicion and probable cause, offers suggested measures on how to respond to their observations and to develop a drug case toward a successful resolution. This program is not intended to teach highway interdiction techniques but is intended to supplement other interdiction-related training programs.

Drug Task Force Supervisor School (DTFSS)

The DTFSS is a 5-day program that addresses the operation of multi-jurisdictional rural crime and drug enforcement task forces. Courses include management and supervision of a task force, memoranda of understanding, asset forfeiture and sharing, task force funding and budgeting, standard operating procedures for task forces, liability and risk management, operational concerns, and use of deadly force. In particular, the DTFSS program will have a direct nexus to the federal funds expended for the more than 900 drug task forces paid for through the Byrne Memorial Fund, Bureau of Justice Assistance (BJA).

Effective Policing Problem Solving Training Program (EPPSTP)

The EPPSTP is a 2-day program designed to empower law enforcement officers with the tools necessary to solve police problems rather than just react to the harmful consequences of them. These strategies have proven to be effective for small town and rural, as well as large metropolitan police agencies.

First Responder Training Program (FRTP)

The FRTP is a 3-day program designed to address the first response of law enforcement personnel to major incidents. The incident responses covered within this program range from criminal acts to natural disasters. This program utilizes lessons learned from previous major incidents that have occurred nationally. The after-action reports from many of these incidents have identified specific areas of need and concern for law enforcement agencies. The FRTP will provide guidelines and resources that can be considered for future responses by law enforcement personnel to major incidents.

Gang Resistance Education and Training (GREAT)

The Gang Resistance Education and Training (G.R.E.A.T.) Program is a school-based, life-skills competency program that is taught by uniformed police officers. The G.R.E.A.T. Program is designed to enable youth to develop positive attitudes toward police officers, avoid conflicts, be responsible, set positive goals and resist peer pressure. Teaching our youth the basic life skills will result in nonviolent behavior.

Hate and Bias Crimes Training Program

The HBCTP is a 4-day train-the-trainer program. Experienced law enforcement trainers are instructed how to improve the effectiveness of their agencies in reporting, investigating, and prosecuting hate and bias crimes. Participants return to their respective jurisdictions with all the necessary training aids to set up in-service training on hate and bias crimes.

For further information, please contact:

Director, National Center for State and Local Law Enforcement Training
1131 Chapel Crossing Road
Townhouse 393
Glynco, Georgia 31524
Toll Free Telephone 1-800-74FLETC
Facsimile Number 912-267-2894 or
email address stateandlocaltraining@dhs.gov
web address www.fletc.gov/osl

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